



BOARD of DIRECTORS MEETING

AGENDA

Thursday, 15 September 2016

Dinner with AOA Board of Trustees

Location: Anaheim Marriott Grand Ballroom F

Time: 18:00

Friday, 16 September 2016

Light Continental Breakfast and Lunch Provided

Board Meeting: 08:00 – 17:00 (will probably end by 12:00, then AGM prep)

Location : Anaheim Marriott, Grand Ballroom J

1. Welcome & Call to Order (Dr Carreiro) pg. 8

2. AOA International Affairs Update
 - a. Adrienne White-Faines, MPA, AOA Chief Executive Officer
 - b. Boyd R. Buser, DO, AOA President

3. Approval of August Conference Call Minutes (Dr Carreiro) pg. 10

4. Review of BOD Task List (Dr Carreiro) pg. 13

5. Reports
 - a. Chair's Report (Dr Carreiro)

 - b. Secretary-Treasurer Report (Dr Burke)
 - i. August financials pg. 16
 - ii. 2 year projected budget pg. 19

 - c. Committee Reports as needed (Committee Chairs)
 - i. Conference Organising (Mr Hunt)
 1. 2016 Anaheim Conference Update pg. 22
 2. 2017 & Future Conferences pg. 25
 - ii. Member Relations (Mr Nicholas)
 1. Review of IOHW 2017 and planning for 2017 pg. 30
 2. Member Survey pg. 34
 - iii. Membership (Dr Burke)
 1. Ratification of new members pg. 37
 2. Five-Year Reviews pg. 38
 3. RBrO and ROI meetings pgs. 39-40
 - iv. Governance Committee (Mr Hartshorn)
 1. Bylaws Amendments pg. 41
 2. 2017 Dues Increase pg. 45
 - a. Review ballot pg. 47
 - v. Nominations Committee (Dr Nichols)
 1. Review Nominations Packet & Candidates pg. 48
 2. Review BOD Voting Ballot pg. 57



BOARD of DIRECTORS MEETING

- 6. Strategic Plan Review (Mr Mulholland-Licht) pg. 58
 - a. Discuss framework and member feedback pgs. 59-81

- 7. AGM Preparation (review PowerPoint; staff assistance required)
 - i. Agenda and PowerPoint
 - ii. Review Voting Procedures
 - 1. Nominations
 - 2. Voting Breakdown
 - 3. Sample Ballot
 - 4. Dues Increase



BOARD of DIRECTORS MEETING

Saturday, 17 September

13:00- 16:00 **Executive Session:** OIA Moving Forward and 2017-2019 Strategic Plan Review (No staff necessary)

Sunday, 18 September

Members Open Session – Anaheim Convention Center, Room 202 A

08:00-10:00

1. Member Meet & Greet
 - a. Welcome & Call to Order (Dr Carreiro)
 - b. Discussion based on proposed strategic Plan
 - c. Updates from Member Organizations
 - d. Next big project - ideas

2. Adjournment

Board Meeting: 10:00 – 12:30 – Marriott Grand Ballroom J

Lunch Provided

Finalize PowerPoint and Prep for AGM

13:00-16:45 BREAK FOR AGM



BOARD of DIRECTORS MEETING

Montreal OIA Annual General Meeting

Sunday, Sept 18, 2016

15:00-16:45 - Anaheim Convention Center – Room 202 A

1. Chairman's Introductory Comments/Board Introductions/Member Welcome (Dr Jane Carreiro, Chair)
2. Approval of 2015 AGM Minutes (Dr Carreiro)
3. Board Reports
 - a. Bylaws Vote (Mr Stephen Hartshorn)
 - b. Strategic Plan Update (Mr Michael Mulholland-Licht)
 - c. Membership Committee (Dr William Burke, Committee Chair)
 - i. Ratification of New Members
 1. KOI
 2. ROI
 3. MSO
 - d. Member Relations Committee (Mr Antony Nicholas, Committee Chair)
 - i. International Osteopathic Healthcare Week, 17-23 April 2016
 - ii. Membership Survey
 - e. External Affairs Committee (Dr John Gimpel, Committee Chair)
 - i. International Osteopathic Research Network (Mr Mulholland-Licht)
 - f. Conference Organising Committee (Mr Charles Hunt, Committee Chair)
 - i. 2018 and 2019 Proposals
 - g. Secretary-Treasurer Report (Dr Burke)

Refreshment Break

4. 2017 Dues Increase (Mr Hartshorn)
5. Candidates' Forum (Mr Charles Hunt, Nominations Committee)



BOARD of DIRECTORS MEETING

- a. Introduction of Nominees (Mr Hunt)
 - b. Board Elections (Mr Hunt)
 - c. Gratitude to Outgoing Directors (Dr Carreiro)
 - d. Board Election Results (Mr Hunt)
6. General Questions and Answers



BOARD of DIRECTORS MEETING

18:30 – 19:15 OIA New Board Orientation Meeting Agenda
Marriott Grand Ballroom J

Facilitated by Secretariat
New, Current and Rotating Board members to be in attendance

1. Introductory Comments Carreiro and Staff
 - a. Introductions of New, Current and Rotating Board Members
 - b. New Board Member Contact Information (complete and return)
 - c. Conflict of Interest Policy (sign and return)
 - d. Basic Documents
 - i. Bylaws and Policy & Procedures Manual
 - ii. Strategic Plan and Chart
 - iii. Board and Committee Lists
 - iv. Calendar
 - v. Past Minutes
 - vi. Finance Reports

2. Orientation (Carreiro, Diana)
 - a. Responsibilities
 - b. Board protocols and guidelines

3. Board Operations (Carreiro, Diana)
 - a. 2017 Face to Face Meetings
 - b. 2016-2017 Conference Calls

4. New Member Q&A (Full Board)
 - a. Elect New Officers
 - b. Assign Mentors for New Board Members



BOARD of DIRECTORS MEETING

5. AGM Follow Up Discussion

20:00 BOD Dinner with terming and new BOD Members

Location: Roy's Anaheim (approx. 10-15 minute walk from hotel)

Anaheim GardenWalk

321 W Katella Ave

Anaheim, CA 92802

Monday, 19 September

08:00 – 16:00 - OIA program

16:30 – 18:00 OIA New/Terming Board Meeting Agenda

Anaheim Convention Center – Room 202 A

Carry- over items

1. F/U AGM, Strategic Plan
2. Review of Meeting (Dr Carreiro)

OIA Board of Directors
DRAFT Meeting Minutes
10 August 2016
Conference Call
14.00 U.S. Central

Members in Attendance:

Dr Jane Carreiro, Chair
Mr Charles Hunt, Vice-Chair
Dr William Burke, Secretary-Treasurer
Ms Ana Paula Ferreira
Mr Antony Nicholas
Mr Stephen Hartshorn
Dr Karen Nichols
Dr Alain Wurtz
Dr John Gimpel

Staff:

Mr Josh Prober
Ms Chasati Allen

Welcome

Dr Carreiro thanked the Board for joining the call.

July Board Meeting Minutes

MOTION: The Board moved, seconded and unanimously approved *the 6 July meeting minutes.*

Chair's Update

Dr Carreiro welcomed Josh Prober on the call. Dr Carreiro began with an update on the Board Task list. Discussion ensued around the upcoming OIA conference in Anaheim. Ms Allen confirmed that the OIA lapel pins have been ordered. Mr Hunt provided an update on the Education Pillar: Mr Hunt may have to serve as the Pillar leader and the Pediatrics SIG may be cancelled due to the absence of Emma Fairs and Alain Bouchard. Dr Nichols offered to assist with either serving as a presenter and/or securing speakers.

British School of Osteopathy (BSO) Name Change: Mr Hunt recused himself from the conversation. An email was received from the BSO asking for feedback in regard to a potential name change of their organisation to University College of Osteopathy. Mr Hartshorn confirmed that it is not uncommon in the UK for schools to use university and osteopathy in the title of their name (i.e. University College of London). Ms Ferreira noted that it may be good to add a location in the title however, Dr Carreiro added that the organisation is only asking if the OIA generally agrees with the revision. The consensus is to respond to the survey informing BSO that the OIA doesn't foresee any issues with the name change.

RIO Olympics: Ms Ferreira reported that the Olympics are going well and with good osteopath representation. Dr Gimpel has had a few osteopathic physicians inquire about the public health situation in regard to the water and Zika virus. Ms Ferreira reported there have been no complaints as far as she knows and all is good.

49 **Strategic Planning Feedback:** Overall, the feedback has been really positive from the membership. There
50 most concern is centered on #4 on the survey “*Capacity to serve.*” Specific areas that were addressed in the
51 feedback were: *Research to inform best practices* (and how this will relate to both streams), *legislative recognition* (how
52 the OIA will to be involved) and standards and regulations distinct to the profession. The Board will focus on
53 these areas during the Members Open Session however, there will be additional discussion on all parts of the
54 strategic plan.

55
56 **OIA BOD Meeting:** Ms Allen will send out the full Board agenda for Friday-Sunday; may have to move the
57 Friday meeting to begin later to accommodate Drs. Nichols & Burke. The AOA Board of Trustees is
58 interested in having a joint dinner with the OIA BOD with a tentative date of Thursday, 15 September 2016.
59 Dr Carreiro informed the Board that Dr Buser, one of the founding members of the OIA was elected as the
60 new AOA President so it would be nice to sustain that relationship and show support. Mr Prober reported
61 that the AOA is still ironing out the details of the joint dinner and will have confirmed details soon. Due to a
62 lack of all Board members not being able to participate and the cost associated, the Board has declined the
63 offer to buy a table at the AOF banquet. The Board will tentatively have their dinner on Sunday night,
64 18 September, this will include the new/terming members.

65 66 **Secretary/Treasurer Report**

67 Dr Burke reported that overall, the OIA continues to be in a good positive financial position; when viewing
68 statement of activities, operating revenue versus budget ahead by \$6,500. At this point in the fiscal year, the
69 OIA is slightly over budget (\$951) in expenses, which gives us a surplus. Conference registration revenue to-
70 date is approximately \$11,000; budgeted \$14,000; there is still an opportunity to receive more registrations.
71 Ms Allen will speak with Finance regarding a year-to-date category for past conference registrations.

72
73 **MOTION: The Board moved, seconded and unanimously approved** *the Secretary-Treasurer Report.*

74 **Committee Reports**

75 **Governance Committee**

76 Mr Hartshorn reported that the Bylaws Changes and Dues Ballot documents were sent to the membership in
77 a timely manner. Dr Carreiro suggested that Ms Allen and Mr Hartshorn develop a simplified PowerPoint
78 that specifically addresses the bylaws amendments to discuss at the Members Open Session as well as the
79 AGM. The recommendation is to review each amendment, point by point at the Members Open Session,
80 accept questions and provide clarification. Dr Nichols recommended presenting the amendments as a
81 consent agenda during the AGM. We can ask members if there are any objections and approve as a block.
82 The Board is in agreement with this method.

83 84 **Membership Committee**

85 The committee received an application from ROI to become Partner Member. Ms Allen noted that ROI
86 would like to speak with the Membership Committee in Anaheim regarding Associate membership.

87
88 **MOTION: The Board moved, seconded and unanimously approved** *ROI as Partner Member.*

89
90 CSOAM was denied Partner membership into the OIA. Mr Hunt added that the main reason for the rejected
91 membership was issues with other members and a lack of collaboration; that needs to be reinforced. Ms Allen
92 will draft a letter inviting them to discuss with the Membership Committee in Anaheim. If Membership
93 Committee cannot agree on a course of action, the Board should discuss face-to-face.

94

95 **Conference Organising Committee**

96 Mr Hunt confirmed that the majority of the program is secure however the issue still remains with the
97 Education Pillar. With the assistance of Drs. Nichols and Burke, the committee should be able to tie up the
98 loose ends. The Board discussed centering the pillar on accreditation in the various countries and having
99 individuals from Australia, the UK and USA to present on the topic. Mr Nicholas will send details of his
100 Australian colleague. Dr Nichols will send details of her US colleague. Ms Allen will create and bring an on-
101 site form for organisations to host the 2018 conference.

102 **Other Business**

103 Dr Gimpel encouraged the Board to attend BIOM's International Seminar on Saturday, 17 September and
104 Business Meeting on Sunday, 18 September.

105 Motion to adjourn.

OIA Board of Directors & Committees Task List

Annual Conference	Responsible BOD/Staff	Due By	Completed
Finalize Schedule	CH/Conference Org Cmte	30-Apr	Yes
SIG Deliverables - COC	CH	30-Apr	Yes
OIA Participation in AOA events	DE	28-Mar	Yes
Online Registration	DE	30-Mar	Yes
Fees	DE	28-Mar	Yes
Lapel Pins	DE	August	Yes
Finalize registration for conference	Staff	15-Apr	Yes
Secure speakers for Education Pillar	Conf Org Cmte/Staff	ASAP	Yes
Update programme on website	Staff	Ongoing	Yes
Correspond with moderators to develop descriptors for presentations	Staff	Ongoing	Yes
AGM	Responsible BOD/Staff	Due By	Completed
Send Call for Nominations	Staff	22-Mar	Yes
Call for Nominations Reminder	Staff	21-Apr	Yes
Nominations submitted to Cmte	Staff	21-May	Yes
Nominations - Review	Nominations Cmte	1-Jul	Yes
Nominations posted on website and sent to membership	Staff	20-Jul	Yes
Bylaws - Review with legal counsel	SH	ASAP	Yes
Bylaws Amendments sent to BOD	Governance Cmte	20-Apr	Yes
Bylaws - Finalize Wording (Conf Call)	Governance Cmte	4-May	Yes
Bylaws - To Members - July	Staff	1-Jul	Yes

Potential Conflict b/w OIA and BIOM events	Staff	ASAP	Yes
Strategic Plan	Responsible BOD/Staff	Due By	Completed
Survey the BOD for Mission/Vision/Strategic Domains	Staff	14-Mar	Yes
Draft preamble and send to BOD	JC	18-Mar	Yes
BOD submits feedback	Board	23-Mar	Yes
Send everything to Past Chairs	Staff	24-Mar	Yes
Return from Past chairs	N/A	1-Apr	Yes
Set timeline for strat plan (BOD call)	Board	13-Apr	Yes
Provide explanatory notes to accompany strat plan; send to BOD for review	JC	30-Apr	Yes
Send draft documents to membership to review ahead of AGM	Staff	20-Jul	Yes
Miscellaneous	Responsible BOD/Staff	Due By	Completed
Post IOHW material	Staff	11-Mar	Yes
Send secondary reminder about IOHW	Staff	15-Apr	Yes
Post board meetings & conference calls on calendar on website	Staff	11-Mar	Yes
Updates to website	Staff	18-Mar	Ongoing
Blast about: IOHW, Anaheim, New Zealand	Staff	11-Mar	Yes
Rolling twitter feed on website	Staff	16-Mar	Yes

Revise member survey upon finalization of strat plan framework	Member Relations Cmte	19-Oct	Ongoing
Review financials to include in-kind contribution	Staff	30-Apr	Yes
Provide support of 2020 Olympics in Japan	Board	Ongoing	Ongoing
Discuss IORN Research Opportunity	Board	Ongoing	On Hold
Draft article on the position of the OIA and the need for current/potential members to demonstrate a commitment to OIA values	AN	Ongoing	Ongoing
Contact MSO to request clarification on their public stance on registration of osteopaths in Brazil	Membership Cmte/Staff	Ongoing	Ongoing
Discuss increase in management fees to AOA-US	Board	18-Sep	Pending
Draft a letter to CSOAM regarding partner membership	Staff/Membership Cmte	22-Jul	Yes

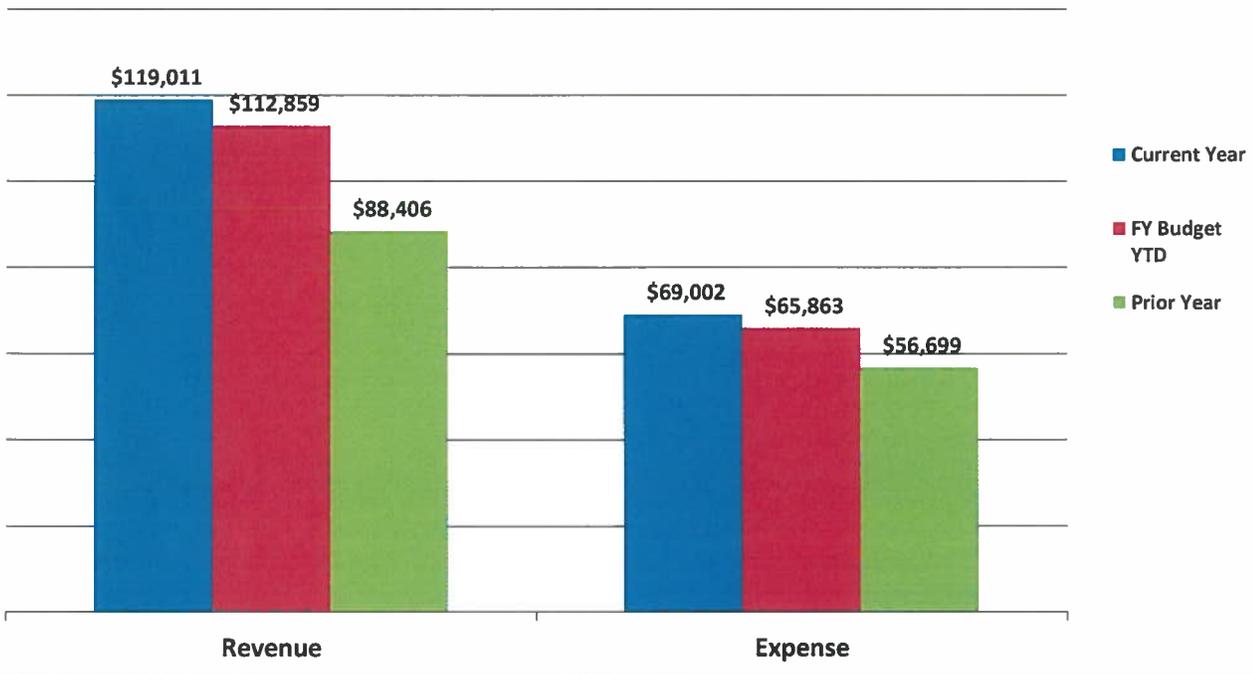
**OIA
Statement of Financial Position
As of August 31**

	<u>CURRENT CALENDAR 2016</u>	<u>PRIOR CALENDAR 2015</u>
ASSETS		
CURRENT ASSETS		
Cash Operating	\$216,546.59	\$182,936.53
Accounts Receivable		200.00
TOTAL ASSETS	<u>216,546.59</u>	<u>183,136.53</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts Payable		
Due to OFRF		
Due to Other		
Deferred Conference	7,700.00	1,638.00
Deferred Membership Dues		
Deferred Grants		
Accrued Expenses		
TOTAL CURRENT LIABILITIES	<u>7,700.00</u>	<u>1,638.00</u>
NET ASSETS		
Reserve (Prior Year Total Operating Expenses)	97,517.72	100,782.01
Special Projects	30,000.00	20,000.00
Excess Reserve - Beginning Balance	38,055.85	44,923.00
Increase/(Decrease)	43,273.02	15,793.52
Excess Reserve - Ending Balance	<u>81,328.87</u>	<u>60,716.52</u>
TOTAL NET ASSETS	<u>208,846.59</u>	<u>181,498.53</u>
LIABILITIES AND NET ASSETS	<u>216,546.59</u>	<u>183,136.53</u>

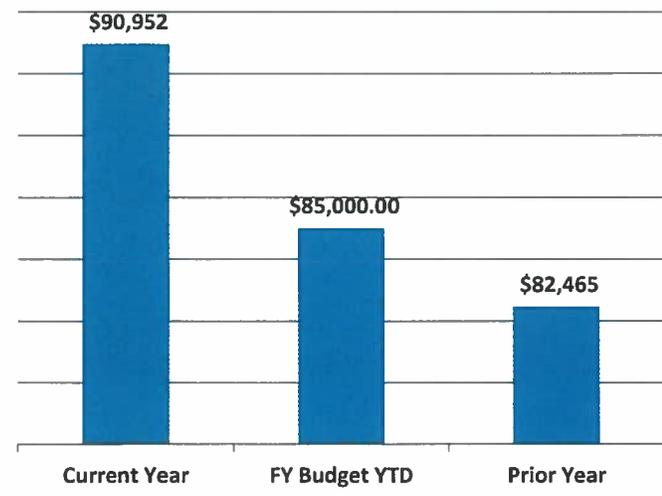
OIA
STATEMENT OF ACTIVITIES
August 31

		Year-To-Date			
		Actual 2015	Actual 2016	Budget 2016	Variance 2016
OPERATIONS:					
REVENUES:					
Membership Dues					
70 70 000 00 00 00 - 30100	Membership Dues	\$ 82,464.65	\$ 90,952.45	\$ 85,000.00	\$ 5,952.45
70 70 000 00 00 00 - 30910	Book Sales	-	-	-	-
70 70 000 00 01 00 - 30172	Conference Fees	5,841.00	-	-	-
70 70 000 00 00 00 - 30195	Application Fees	100.00	400.00	200.00	200.00
70 70 000 00 00 00 - 30910	Misc. Income	-	1,500.00	1,500.00	-
	In-Kind Contribution	-	26,158.54	26,158.54	-
	TOTAL OPERATING REVENUE	88,405.65	119,010.99	112,858.54	6,152.45
EXPENSES:					
General					
70 70 000 00 00 00	Conference Calls	\$ 44.30	\$ -	\$ -	\$ -
40420	Office Supplies	107.94	18.90	50.00	31.10
41110	Supplies - Marketing	527.30	-	-	-
41130	Delivery Services & Postage	1,556.90	24.31	1,450.00	1,425.69
41310	Prof Serv. Audit	1,471.87	(13.00)	-	13.00
42110	Prof Serv. Tax	-	2,999.55	1,500.00	(1,499.55)
42120	Legal Fees	-	-	1,500.00	1,500.00
42130	Prof Serv. Consulting	-	-	-	-
42135	Insurance	-	-	-	-
42410	Bank Fees	-	14.78	204.00	189.22
42220	Printing	-	-	-	-
41410	Corporate Filing Fees	-	-	-	-
42210	Management Fees	20,000.00	20,000.00	17,500.00	(2,500.00)
43670	In-Kind Contribution	-	26,158.54	26,158.54	-
	Subtotal General Expense	23,708.31	49,203.08	48,362.54	(840.54)
Annual Conference					
70 70 000 00 01 00	Staff Travel - Meals	\$ -	\$ -	\$ 140.00	\$ 140.00
43120	Staff Travel	-	(2,586.74)	1,090.00	3,676.74
43150	Facilities Costs - Meeting Room	7,634.17	1,112.61	-	(1,112.61)
43155	Facilities Cost - A/V	-	-	-	-
43152	Facilities Cost - Food/Beverage	10,155.71	-	-	-
43157	Comm Travel - Airfare	7,155.39	-	-	-
43160	Comm Travel - Ground Trans	923.01	-	-	-
43162	Comm Travel - Lodging	6,386.39	-	-	-
43163	Comm Travel - Meals	735.82	-	-	-
43165	Supplies - Gifts	-	-	1,850.00	1,850.00
43159	Subtotal Annual Conference Expense	32,990.49	(1,474.13)	3,080.00	4,554.13
BOT Meetings					
70 70 000 00 02 00	Staff Travel	\$ -	\$ 65.03	\$ -	\$ (65.03)
43150	Facilities Costs - Meeting Room	-	-	-	-
43155	Facilities Cost - A/V	-	-	-	-
43152	Facilities Cost - Food/Beverage	-	-	-	-
43157	Comm Travel - Airfare	-	11,221.55	5,827.00	(5,394.55)
43160	Comm Travel - Ground Trans	-	1,102.59	-	(1,102.59)
43162	Comm Travel - Lodging	-	5,863.16	5,353.00	(510.16)
43163	Comm Travel - Meals	-	3,020.98	3,240.00	219.02
43165	Supplies	-	-	-	-
43159	Postage	-	-	-	-
41310	Subtotal BOT Meeting Expense	0.00	21,273.31	14,420.00	(6,853.31)
	TOTAL OPERATING EXPENSE	56,698.80	69,002.26	65,862.54	(3,139.72)
	OPERATING SURPLUS (DEFICIT)	31,706.85	50,008.73	46,996.00	34,308.79
OTHER EXPENSES:					
Special Projects					
70 70 000 00 03 00	Subtotal Other	0.00	0.00	0.00	0.00
	NET SURPLUS (DEFICIT)	31,706.85	50,008.73	46,996.00	34,308.79
TRANSFERS:					
	Transfer To/(From) Reserve	5,913.33	(3,264.29)	3,942.22	7,206.51
	Transfer From Reserves to Special Projects	10,000.00	10,000.00	10,000.00	0.00
	Subtotal Transfers	15,913.33	6,735.71	13,942.22	7,206.51
	INCR/(DECR) IN EXCESS RESERVES	\$ 15,793.52	\$ 43,273.02	\$ 33,053.78	\$ 43,486.41

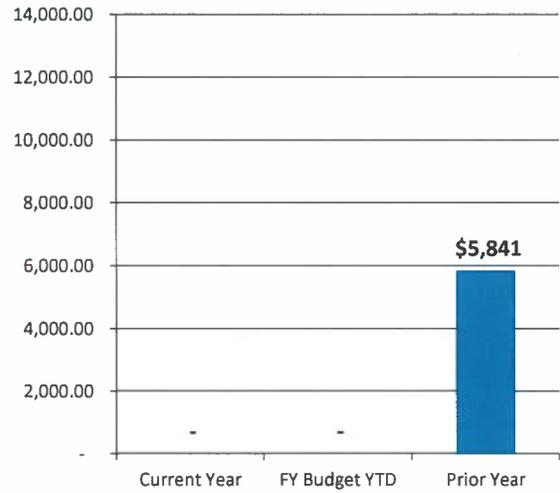
Revenue and Expense



Membership Income



Meeting Revenue



OIA DRAFT BUDGET						
2017-2018 General Fund						
	Year End	YTD thru Aug	Budget	Budget	Budget	
Revenues	FY2015	FY2016	FY2016	FY2017	FY2018	Budget Notes
Dues	\$ 82,464.65	\$ 90,952.45	\$ 85,000.00	\$ 120,000	\$ 125,000	Based on 2017 Dues Increase
Conference fees	\$ 5,841.00	\$ 12,825	\$ 14,000	\$ 17,500	\$ 19,000	This figure is based on 35 registrants at \$500 for 2017; based on 38 registrants for 2018
Application fees	\$ 100.00	\$ 400.00	\$ 200.00	\$ 300.00	\$ 300.00	
Misc Income	\$ -	\$ 1,500.00	\$ 1,500.00	-	-	
In-Kind Contribution		\$ 26,158.54	\$ 26,158.54	\$ 26,158.54	\$ 26,158.54	
Total Income	\$ 88,405.65	\$ 131,835.99	\$ 126,858.54	\$ 163,958.54	\$ 170,458.54	
Expenses						
Annual Conf						
Facil. Costs - Meeting Room	\$ 7,634.17	\$ 1,112.61	-	\$ 7,000.00	\$ 6,000.00	Room rental rate may increase due to NZ conference
Facil. Costs - AV/Tech	\$ -	\$ 3,775.49	-	\$ 6,000.00	\$ 6,000.00	Depending on available resources from AOA departments, we may be able to cut costs by shipping equipment to the conf center
Supplies - Gifts	-	-	\$ 1,850.00	\$ 400.00	\$ 300.00	Gifts provided to terming Board Members
Facil. Costs - Food/Beverage	\$ 10,155.71	-	-	\$ 7,000.00	\$ 5,500.00	F&B will increase due to NZ conference; also depends on vendor supply
Subtotal	\$ 17,789.88	\$ 4,888.10	\$ 1,850.00	\$ 20,400.00	\$ 17,800.00	
Board Meeting						
Facilities	\$ -	-	-	-	-	
Airfare	\$ 7,155.39	\$ 11,221.55	\$ 5,827.00	\$ 18,000.00	\$ 15,000.00	Travel includes March Spring meeting and Annual Meeting
Ground Trans	\$ 923.01	\$ 1,102.59		\$ 1,800.00	\$ 1,800.00	
Audio/Visual	-	-		-	-	
Food/Beverage	\$ 735.82	\$ 3,020.98	\$ 3,240.00	\$ 7,000.00	\$ 7,000.00	Board members are allowed a per diem of \$60/day; this also allocates for Board meals during the conference

	Year End FY2015	YTD thru Aug FY2016	Budget FY2016	Budget FY2017	Budget FY2018	Budget Notes
Revenues						
Lodging	\$ 6,386.39	\$ 5,863.16	\$ 5,353.00	\$ 10,000.00	\$ 10,000.00	Lodging includes March Spring meeting and Annual Meeting
Subtotal	\$ 15,200.61	\$ 21,208.28	\$ 14,420.00	\$ 36,800.00	\$ 33,800.00	
Staff						
Travel	\$ 4,802.53	\$ (2,521.71)	\$ 1,090.00	\$ 3,600.00	\$ 2,500.00	
Meals	\$ -	-	\$ 140.00	\$ 640.00	\$ 640.00	For two staff members; at \$80/day for 4 days
Subtotal	\$ 4,802.53	\$ (2,521.71)	\$ 1,230.00	\$ 4,240.00	\$ 3,140.00	
Administrative Costs						
AOA-US Management Services	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 30,000.00	\$ 35,000.00	Fees paid to AOA increase annually by \$5,000
Subtotal	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 30,000.00	\$ 35,000.00	
Miscellaneous						
Office Supplies	\$ 107.94	\$ 18.90	\$ 50.00	\$ 125.00	\$ 125.00	
Supplies- Marketing	\$ 527.30	-	-	-	-	
Delivery Services & Postage	\$ 1,556.90	\$ 24.31	\$ 1,450.00	\$ 250.00	\$ 150.00	
Prof Services - Consulting	\$ -	-		\$ 3,500.00	\$ 3,500.00	This expense currently covers the Past Chair; if the position becomes official, this expense will be moved to Board Meeting category
Prof Services - Audit	\$ 1,471.87	\$ (13.00)		\$ 2,500.00	\$ 2,500.00	
Prof Services - Tax	\$ -	\$ 2,999.55	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
Legal Fees	\$ -	-	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	
Conference calls	\$ 44.30	\$ -		-	-	AOA's IT Department covers all conference call costs
Bank Fees	-	\$ 14.78	\$ 204.00	\$ 100.00	\$ 100.00	Fees incurred due to wire transfers
Printing	\$ -	-	-	-	-	
In-Kind Contribution		\$ 26,158.54	\$ 26,158.54	\$ 26,158.54	\$ 26,158.54	
Subtotal	\$ 3,708.31	\$ 29,203.08	\$ 30,862.54	\$ 35,133.54	\$ 35,033.54	

	Year End	YTD thru Aug	Budget	Budget	Budget	
Revenues	FY2015	FY2016	FY2016	FY2017	FY2018	Budget Notes
Total Expenses	\$ 61,501.33	\$ 72,777.75	\$ 73,362.54	\$ 126,573.54	\$ 124,773.54	
NET INCOME/LOSS	\$ 26,904.32	\$ 59,058.24	\$ 53,496.00	\$ 37,385.00	\$ 45,685.00	



Osteopathy: A Global Presence

Programme speakers/times subject to change
18 – 20 September 2016

Saturday, 17 September

- 08:00 – 13:00 AOA's Bureau of International Osteopathic Medicine (BIOM)
18th Annual International Seminar: "Osteopathic Medicine and Global Health" – **Room 201C
Anaheim Convention Center**
- 17:00 – 18:15 AOA Opening Session – Inspiration Zone
- 18:15 – 20:30 AOA Welcome Reception – Experience Zone/Exhibit Hall

Sunday, 18 September

- 08:00—09:00 Members' Open Session – Informal Member Discussion – **Room 202 A (Second
Floor): Anaheim Convention Center**
- 09:00—14:30 Board of Directors Meeting – **Grand Ballroom J Marriott**
- 15:00—16:45 **OIA Annual General Meeting – Room 202 A: Anaheim Convention Center**
- 18:30 – 19:15 OIA New Board Orientation (Executive Session) – **Grand Ballroom J Marriott**

Official Conference Start

Monday, 19 September – *Partnered with American Osteopathic Association*

- 08:30—10:00 Joint Session with American Academy of Osteopathy (AAO) –
Room 204 A, B, C (Second Floor): Anaheim Convention Center**
- Lecture and Hands On Treatment of Dura – Kenneth J. Lossing, DO
- 10:00—11:00 *Break - "Exploring OMED"*
- 11:00—12:00** Keynote Address – **Room 202 A: Anaheim Convention Center**
Finding Health: What Are We Looking For? Implications for Elderly Care - *Stephen
Tyreman, PhD*
- 12:00—13:30 *Lunch Break*
- 13:30—16:00 Concurrent Sessions**
- Education Pillar – Room 202 A: Anaheim Convention Center – Mr Charles Hunt**
- Empathy in Osteopathic Medical Students: Is it All in the Hands?" – *Kyle Henderson,
PhD*

The American Osteopathic Association is accredited to provide osteopathic continuing medical education for physicians. The AOA designates this program for a maximum of 12.25 of AOA Category 1-A credits and will report CME and specialty credits commensurate with the extent of the physician's participation in this activity.

- Accreditation of Osteopathic Education: A View from Australia – *Mrs Marion Clark*
- Accreditation of Osteopathic Education: A View from the USA – *Alissa Craft, DO*

Regulation Pillar – Room 202 B (Second Level) Anaheim Convention Center –
– *Geraldine O’Shea, DO & Tim Walker*

- Narcotic Prescription Regulation - *Joseph Zammuto, DO, Chair of the Osteopathic Medical Board of California*
- Assessment Innovations for Physician Licensure and Recertification - *Jeanne Sandella, DO*
- Regulation as a Learning Community – *Mr Tim Walker*

14:30—14:50 *Break*

16:00 Recess for the Day

16:30—18:00 OIA New/Terming Board Meeting (Executive Session) – **Room 202 A**
Anaheim Convention Center

Tuesday, 20 September – Partnered with American Osteopathic Association

08:00—09:00 Joint Session with American College of Osteopathic Family Physicians (ACOF) – Ballroom A, B, C (Third Floor): Anaheim Convention Center

- Geriatrics and Palliative Care – *Charles Beck, DO*

09:00—10:00 Plenary with ACOFP– Ballroom A, B, C: Anaheim Convention Center

- Meds, Meds, Meds: Polypharmacy, Medication Risk Management, and Delirium in the Geriatric Patient – *Ronna New, DO*

10:00—12:30 Concurrent Sessions

11:30—11:50 *Break*

Research Pillar – Room 202 A: Anaheim Convention Center – Robert Orenstein, DO & Dawn Carnes

- Adverse Events and Osteopathic Medicine: A Prospective Cohort Study - *Brian F. Degenhardt, DO, A.T. Still Research Institute - Director, Kirksville College of Osteopathic Medicine*
- World Health Organisation: Improvement in Clinical Research in Traditional and Complementary Medicine – *Ms Dawn Carnes and Mr Michael Mullholland-Licht*
- Neuroscience Research in Osteopathy - *Jeff Illiff, PhD*

Association Leadership and Membership Pillar – Room 202 B: Anaheim Convention Center – Ms Kathleen Creason & Maurice Cheng

- Ensuring Legislators Understand Osteopathy - *William Henning, DO*
- Come Home: A Message That Resonates - *Kathleen Creason, Executive Director, Osteopathic Physicians & Surgeons of California (OPSC)*

The American Osteopathic Association is accredited to provide osteopathic continuing medical education for physicians. The AOA designates this program for a maximum of 12.25 of AOA Category 1-A credits and will report CME and specialty credits commensurate with the extent of the physician’s participation in this activity.

- Battling The Sceptics: A Collaboration with UK Advertising Standards Authority - *Maurice Cheng, Chief Executive, Institute of Osteopathy*

12:30—13:30 *Lunch Break*

13:30—14:20 Concurrent Sessions

Research Business Meeting (Closed Session) – Room 202 B: Anaheim Convention Center – *Mr Michael Mulholland-Licht & Ms Dawn Carnes*

- **Geriatrics SIG – Room 202 A: *Anna Yeung, DO***

14:25—15:15 • *Sports Care and Olympic SIG – Room 202 A: Mr Jacson Nesi*

15:20—15:30 2017 Conference Preview – Room 202 A: Anaheim Convention Center

- *Mr Charles Hunt*
- *Osteopaths New Zealand (ONZ)*

15:30—16:00 Summary and Closing Session – Room 202 A: Anaheim Convention Center

- *Jane E. Carreiro, DO*
- *Charles Hunt, Chair of Conference Organising Committee*



Annual Meeting and Conference

Hosted by the Osteopaths New Zealand

September 8–10, 2017
AUCKLAND
NEW ZEALAND
Sky City Conference Centre



Board Members:

Dr Jane Carreiro, Chair
Mr Charles Hunt, Vice-Chair
Dr William Burke, Secretary-Treasurer
Ms Ana Paula Ferreira
Dr John Gimpel
Mr Stephen Hartshorn
Mr Antony Nicholas
Dr Karen Nichols
Dr Alain Wurtz

2018 Annual General Meeting

The OIA Board is in search of hosts for their **2018 Conference & Annual General Meeting**. Below is a short questionnaire about the host organisation and city to help the Board of Directors select the most appropriate venue. In addition to the questionnaire, please attach a letter and any pertinent supporting documentation to aid the OIA in selecting the meeting location.

Part I

Proposed 2018 Meeting Dates:

Submitting Organisation:

Proposed Conference City and Country:

Proposed meeting site(s) for the Conference:

Part II

Please provide a letter (and any supporting documents) that includes information about the city, venue(s), expected dates of the conference, and a statement guaranteeing your organisation's ability to carry out the responsibilities of hosting a conference.

Responsibilities

Please see the Conference Hosting Criteria document for more detail. In short, choose a location that is safe, easily accessible, and has points of interest for attendees. Your organisation should begin planning about 18-24 months ahead of the date and should choose a venue that can accommodate all attendees (hotel, meeting rooms, etc.) and conference needs.

Please send your information via:

ويا@osteopathic.org

OR

OIA Secretariat
142 E Ontario Street
2nd Floor
Chicago, IL 60611
USA



Board Members:
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Mr Charles Hunt, Vice-Chair
Dr William Burke, Secretary-Treasurer
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OIA Conference Host Criteria

Location

Location should be safe, easily accessible and comprised of appealing characteristics that will attract participants.

General Responsibilities of Host

Once a host has been selected by the OIA Board of Directors, a Letter of Agreement between the Board on behalf of the OIA and the host(s) further clarifying the responsibilities of all parties will be executed.

- *Planning* – Planning should begin 18-24 months prior to the conference start date to avoid difficulties in securing a venue and booking hotel rooms (hiring a professional conference organizer to assist is highly recommended).
- *Venue* – A conference venue should be chosen that is large enough to accommodate all sessions and workshops, and designed to allow attendees easy access to all rooms as well as time to move from one session to another.
- *Preparations* – The host should have sufficient time and resources to prepare a successful conference. Two to three people representing the host organization should be enlisted to carry out specific duties and responsibilities on an ongoing basis, such as selecting the conference organizer, sorting invitations, assessing abstracts, managing the conference website, and all other necessary tasks. The time committed to these preparations will vary according to the tasks at hand – approximately 3 hours per week initially, steadily increasing as the date of the conference approaches.

Conference Organising Committee – This committee has been established by the OIA Board of Directors to oversee development of the OIA conference programme. This is a committee of the Board and will make regular reports to that body accordingly. When feasible, the committee will solicit volunteer local host committee members based on the location and host organizations involved. The committee's aim is to build on its success with ongoing improvement of the programme from year to year. The OIA has a basic conference schedule framework and the OIA Conference Organising Committee will work with the host to develop a mutually beneficial schedule. The OIA conference committee will also work with the host to identify speakers for joint sessions.

Funding – The host should be prepared to pledge enough funding to pay for initial expenses, (i.e., deposits for the hotels, venue and conference organizer). It is expected that the funding will be reimbursed through registration fees. A budget for the conference must be presented to the Board of Directors with regular updates. All costs incurred must be agreed upon. In the event of more than one host member for a given conference, the reimbursement to the hosts will be proportional to the initial costs incurred (i.e. if one group pays a larger sum, that group will receive a proportionally larger payment). The OIA will not be held responsible for any financial over runs.



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Action Guide - An Action Guide to assist the new host in preparing for the upcoming conference will be presented to that organization by the previous host immediately following the last conference. The guide will outline the actions the previous host took to prepare for their event, and will also include evaluations of the conference solicited from the participants, sample invitations and letters, and other material produced that can be adjusted to the needs of the new host. Similarly, the new host will be expected to update the Action Guide immediately following their event and present to it the organization selected to host the next conference, with a copy also being given to the Secretariat.

Organising Committee Planning Document

The purpose of the OIA is to advocate for the philosophy and practice of the two streams worldwide. This purpose is accomplished through these three strategies:

- Advocacy
- Member Recruitment and Engagement
- Research

The OIA is an organisation of member organisations and not of individuals. Therefore, the OIA conferences will present programming for the member organisations and will encourage the co-sponsoring organisation to feel free to include techniques and training sessions to meet the needs of their own individual members.

General Conference Topic/Name: *“Osteopathy: A Global Presence”*

This conference name does not restrict the direction of any conference, but serves as an umbrella title, which came from the development of the OIA Stage 2 document.

The OIA has developed pillars of programming for each conference. The current plan includes the following four pillars:

1. *Education*
2. *Regulation*
3. *Research*
4. *Association Leadership and Membership*



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The committee appoints two topic conveners for each pillar to perform up to four functions as appropriate to that pillar. The functions are:

1. Serve in an advisory role to the Conference Organising Committee to plan the upcoming conference content for that pillar
2. Serve as moderator of their pillar session(s) at succeeding conferences
3. Assist in data collection in that pillar area if there are further projects
4. Facilitate or prepare news items for the OIA website in the pillar content area
5. Assist in the development of a special interest group (SIG) in the pillar area if there is interest. The SIG can provide more in-depth interaction between members of our member organisations who share like interests

Each topic convener will serve for two conferences in an overlapping fashion, identifying the next topic convener for succession planning.

Conference Registrations: There will be an OIA registration and a host conference registration for separate sessions. Either organisation's registration fee will cover the jointly sponsored sessions.

Exhibit Opportunities: The OIA Board determined that it does not have a pool of exhibitors to bring to the conference, but welcomes the host organisation to include exhibitors of their choice at the conferences.

Draft planning schedule for each individual conference:

- *36 months* - solicit next conference host country
- *30 months* – select and announce site for 2.5 years hence
18-24 months - determine conference schedule (2-3 days), plan topic options, secretariat to work with local host on logistics. Next two conference dates publicized at each conference
- *12 -18 months* - committee to finalize topic options, including input from most recent conference attendees
- *10 months* - committee meets to approve topics to be presented and assignments for committee members to contact speakers, determine workshop facilitators, send/publicize "save the date" with general topic information
- *6 months* - final confirmation of speakers for secretariat to send formal confirmation information, send/publicize program details
- *3 months* - finalize moderators and conference run-sheet
- *1 month* - last minute adjustments

OSTEOPATHIC INTERNATIONAL ALLIANCE



Update on International Osteopathic Healthcare Week (IOHW)

17-23 April 2016



2016 IOHW



- Over 30 member organisations participated and shared their activities during IOHW 2016
- Participation seen via:
 - Brochures
 - Videos
 - Interviews
 - Postcards
 - Social Media (i.e. Facebook and Twitter)
- Activities available on OIA website



2016 IOHW RESOURCES



Information Cards and posters were produced in a variety of languages:

- [English](#)
- [French](#)
- [German](#)
- [Italian](#)
- [Portuguese](#)
- [Russian](#)



2016-2017 IOHW



- Seen on Social!
 - Twitter: [@OIAAlliance](#) #IOHW2016
 - Email: OIA@osteopathic.org
 - Web: www.OIAAlliance.org

Mark Your Calendar!

- **5th Annual International Osteopathic Healthcare Week, 16-22 April 2017**



Osteopathic International Alliance · 142 E. Ontario St., Chicago, IL 60611 USA

Board Members:
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Dr William Burke, Secretary-Treasurer
Ms Ana Paula Ferreira
Dr John Gimpel
Mr Stephen Hartshorn
Mr Antony Nicholas
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Dear OIA Member Organisation,

Below you will find a link to the **2016 OIA Membership Survey** developed by the Member Relations Committee and the Board of Directors, to seek ways of improving communication with you, our membership. The questionnaire aims to find out your opinion on different topics, such as information dissemination, larger OIA projects, increasing osteopathic awareness, membership and member benefits. Please answer all questions and provide us with any additional information you feel is important to the future of the Alliance.

Your input is important to the Board and the Alliance. The survey only contains 17 questions, which will take less than 10 minutes to complete. [Click here](#) for the survey or past this URL into your browser: INSERT LINK

Please be sure to complete the survey no later than INSERT DAY/DATE, so that the Board has ample time to compile and analyze the results for reporting back to you.

Kind Regards,

Antony Nicholas
Chair, OIA Member Relations Committee

2016 OIA Membership Survey DRAFT

1. Please indicate your organisation's membership category:
 - Full
 - Associate
 - Partner: School; regional/international association; regulator; other: _____

2. Following publication of the OIA's *Osteopathy and Osteopathic Medicine: A Global View of Practice, Patients, Education and the Contribution to Healthcare Delivery*, what do you see as the next big project for the OIA?
 - A report on best osteopathic practices
 - A report on cost effectiveness in osteopathic care
 - Another report:
 - Other Project/report: _____

3. How often do you share OIA communications with your membership?
 - Always
 - Sometimes
 - Rarely
 - Other: _____
 - Comments: _____

4. In what ways do you share the OIA communications with your membership?
 - Newsletters
 - Email
 - Your website
 - Other: _____
 - Comments: _____

5. What are your organisation's ideas about how the OIA can support increased awareness about the worldwide osteopathic profession?

6. Do you have suggested ideas or activities that would continue the support of International Osteopathic Healthcare Week (IOHW) on an international community level which could be facilitated by the OIA and disseminated by OIA member organisations (i.e., brochure, community talk, video, web resource, etc.)?

7. Do you feel you get enough information from the OIA?
 - Yes, but too much information
 - Yes, the information provided is good
 - No, I want more information
 - No, I don't receive the information
 - Other: _____
 - a. What additional information would you like to receive?

8. What other issues would you like to see addressed in the newsletter?

9. The newsletter is distributed quarterly; is four times a year sufficient?

Yes / No

- a. If no, how many times a year would you prefer?
10. Please indicate which parts of the OIA website are MOST informative and user friendly
*LIST OUT WEBSITE PAGES TO CHOOSE AS MANY AS THEY WISH
11. Please indicate which parts of the OIA website are the LEAST user friendly or need improvement
LIST OUT WEBSITE PAGES TO CHOOSE AS MANY AS THEY WISH
- a. Do you have any other suggestions for the website?
12. Do you feel the OIA is representative of both streams of the profession?
- _ Both streams are represented well
 - _ Too much focus on osteopathic physicians
 - _ Too much focus on osteopaths
 - _ Not sure
- Comments: _____
13. What are the most important services/benefits that your organisation receives from the OIA?
- _ Information Exchange
 - _ Gaining new contacts with new osteopathic organizations
 - _ Use of the OIA Global Osteopathic Reports
 - _ Other:
14. What projects or initiatives would you be interested in seeing the OIA more involved with?
- _ Developing toolkits for advocacy and education
 - _ Improving interactions with the WHO
 - _ Developing an international Speakers' Bureau
 - _ Creating a mentor program
 - _ Other:
15. Can you suggest any groups, schools or organisations that might be interested in becoming members of the OIA?
16. Are there organisations that would be useful for your organisation to have direct links or contact with?
17. Please provide us with any additional comments that you have on this survey or the OIA in general.



RATIFICATION OF NEW MEMBERS

Registro Degli Osteopati D'Italia (ROI) (August 2016)

President: Paola Sciomachen

Contact: Mr Marco Petracca

Corso Vercelli N. 35

Milan 20144

ITALY

Ph: +39 06-3313085

www.roi.it

marco.petracca@roi.it

tesoreria@roi.it

Korean Osteopathic Institute (KOI) (March 2016)

President: Joseph Byung-ho, Kim, Ph.D. DO (UK)

CEO: Francis Jung-Hoon Ahn, DO (KR)

2nd Floor, 464-12 Howon 1-dong, Uijeongbu-si, Gyeonggi-do, Korea

Uijeongbu-si 480-856

Republic of Korea

Ph: +82 10 3289 0004

Fx: +82 31 877 9993

osteopathykorea@gmail.com

www.osteopathy.or.kr

Madrid School of Osteopathy (MSO) (March 2016)

Contact: Dr Ricard Francois, General Manager

Calle de Saturnino Calleja, 1

Madrid 28002

SPAIN

Ph: +00 34 915 15 28 84

f.ricard@escuelaosteopatiamadrid.com

<http://www.escuelaosteopatiamadrid.com/en.html>



OIA Five-Year Reviews

3 FULL MEMBERS

- Federation Suisse des Osteopathes (FSO-SVO) (**March 2011**)
- Institute of Osteopathy (iO) (Partner: May 2007/**Full: March 2011**)
- Osteos de France – Syndicat Medecins Osteopathes De France (ODFS) (**December 2011**)

2 ASSOCIATE MEMBERS

- Belgian Society of Osteopathy (SBO-BVO, UP) (**December 2011**)
- Register for Osteopaths of Belgium (ROB) (**December 2011**)

4 PARTNER MEMBERS

- Institut des Hautes Etudes Osteopathique de Nantes (IdHEO Nantes) (**August 2011**)
- The Irish College of Osteopathic Medicine (ICOM) (**March 2011**)
- Ontario Association of Osteopathic Manual Practitioners (OAOMP) (**March 2011**)
- Syndicat National de l'Enseignement Superieur en Osteopathie (SNESO) (**December 2011**)

Dear Dr Carreiro - Chair of OIA Board

Rosangela Rezende DO MRO Br – President, Patricia Renck DO MRO Br – Vice President, will be representing the board of RBrO at OIA Anaheim Conference, and also Jacson Nesi DO MRO Br – RBrO responsible member for Rio 2016 Olympic and Paralympic Games Osteopathic Committee.

We would like to request a meeting to provide more information, better explain our concerns about the documents we sent on April 18th, and also discuss the ongoing regulation process of Osteopathic Profession in Brazil.

Thank you in advance for the opportunity to meet with you at Anaheim.

Sincerely,



Rosangela Rezende

President



Patricia Renck

Vice president

13 September 2016

Dear Ms Allen,

We are proud to be members of the OIA.

If possible, we would like to speak with Dr. Burke immediately after the AGM.

Looking forward to your reply, thank you for your cooperation.

Best regards
Marco Petracca

Article III: Membership
Section 4. Member Classifications
B. Associate Members
<p>Explanation of changes: <i>the last part of the final sentence has been removed since there is already precedent where more than one organisation from a single country has been allowed Associate Membership and, if they are working towards full membership, joining as an Associate Member would encourage them to work collaboratively towards achieving the vision of the OIA.</i></p> <p>If approved, will read: The following groups are considered to be Associate Members: Established or emerging organizations from any country where osteopathic physicians and/or osteopaths are working towards governmental recognition and the legal establishment of the osteopathic profession and full membership in the OIA; and which represent the majority of the professions of osteopathic physicians and/or osteopaths.</p>

Article V: Board of Directors
Section 2. Board Transition
<p>Explanation of changes: <i>This paragraph has been amended because the 2007 watershed is no longer relevant.</i></p> <p>If approved, will read: The maximum number of Directors shall be nine (9), ten (10) as established by resolution of the Board. The initial Board shall be comprised of the Steering Committee and two AOA staff members, and shall serve until July 2007. After July 2007, new Directors will be elected by the Full Members. Appointment of new Directors will take place at the Annual General Meeting of the OIA, where they will be elected by the Full Members.</p>

Article V: Board of Directors
Section 3. Number, Term, and Qualifications.
<p>Explanation of changes: <i>The word "allocated" has been replaced for "designated" to maintain consistency with legal recommendation.</i></p> <p>If approved, will read: The maximum number of Directors on the Board shall be nine (9) ten (10), as established by resolution of the Board. Two (2) seats on the Board shall be allocated designated for the nominees of the osteopathic physician or osteopath organisation with the greatest number of members, and one (1) seat on the Board shall be allocated designated for the nominee of the organisation with the greatest number of members from the other stream of the profession and one (1) seat shall be designated for the Immediate Past Chair. Six (6) further seats on the Board will be filled by election at the AGM.</p>

Article V: Board of Directors**Section 3. Number, Term, and Qualifications.****Paragraphs 3 & 4**

***Explanation of changes:** The intention of the last, additional, sentence is to ensure that should the Officers of the OIA come to the end of their 3 year term whilst in post, they should not have to face re-election until they have completed their time in post. This is intended to manage a sensible process of succession planning and to protect the organisation from the risk of losing the skills and experience required of higher office.*

If approved, will read: No less than six (6) members of the Board shall hold a qualification that makes them eligible to practice as an osteopath or osteopathic physician. Terms of office for all Directors are three (3) years. All Directors are eligible for re-election or re-appointment to the Board but cannot serve more than two (2) terms in succession. **The positions of Chair, Chair-Elect and Immediate Past Chair will not be subject to the terms of office and will not be subject to re-election until such time that they have completed their time in post.**

Article VI: Officers**Section 1. Officers**

***Explanation of changes:** This section has been amended to reflect the changes to title, as recommended, and to ensure consistency with other sections of the Bylaws.*

If approved, will read: The officers of the OIA shall be the Chair, ~~Vice-Chair~~ **Chair-Elect, Immediate Past Chair and Treasurer** and ~~Secretary-Treasurer~~ and serve in all assigned capacities with voting rights. The officers shall be elected from the OIA Board of Directors by a majority vote of the Board and shall hold office **until such time that they have completed their term in post** ~~for a term of two (2) years from their election.~~ ~~Officers can be elected to a second two-year term but cannot serve more than two consecutive terms.~~ Each officer shall continue to hold office until his or her successor has been elected. Notwithstanding the limit on service of two (2) consecutive terms, an officer shall continue to hold office until his or her successor has been elected. An officer's term of office will automatically end on expiry or termination of his or her membership of the board. Notwithstanding this provision, an officer whose membership of the board has expired shall continue to hold office until his or her successor is elected. Officers need not be citizens or residents of the State of Illinois. The Chair must have a registered osteopathic qualification in his or her country. It is desirable that the Chairmanship will alternate terms between an osteopath and osteopathic physician.

Article VI: Officers**Section 2. Duties of Officers.**

***Explanation of changes:** This section has been amended to reflect legal recommendation and maintain consistency with changes to titles.*

If approved, will read:

Duties of the officers include but are not limited to the information provided below:

A. The Chair shall preside over and convene ~~all~~ meetings of the Board. The Chair can sit on any committee without the right to vote, and can appoint persons to carry out specific tasks. He or she may sign any contracts, or other instruments, which the Board has authorized to be executed, except in cases where the signing and execution is expressly delegated by the Board or by statute to some other officer or agent of the OIA. In general, the Chair shall perform all duties incident to the office of Chair and such other duties as may be prescribed by the Board of Directors from time to time.

B. The ~~Vice-Chair~~ **Chair-Elect** shall perform such duties as from time to time may be assigned to him or her by the Chair or by the Board. The ~~Vice-Chair~~ **Chair-Elect** assumes the duties of the Chair in his or her absence.

D. The ~~Secretary~~ **Treasurer** shall give a bond for the faithful discharge of duties with such surety as the Board shall determine. He or she shall in general perform all duties incident to the office of the ~~Secretary~~ **Treasurer** as defined in the OIA Policies and Procedures Manual and such other duties as from time to time may be assigned to them by the Chair or the Board. The ~~Secretary~~ **Treasurer** shall also keep minutes of each Board meeting and distribute them to Board members, and is responsible for reporting the financial condition of the OIA to the Board.

Article VII : Chief Executive Officer

***Explanation of changes:** This section has been amended to reflect legal recommendation and maintain consistency with changes to titles.*

If approved, will read: The Board shall have the power to hire a Chief Executive Officer (CEO)/**Secretariat** to provide overall leadership for the daily operations of the OIA. The CEO duties include but are not limited to the information provided below, as well as any additional duties outlined in the Policy and Procedures Manual:

Article X: Indemnification and Insurance**Section 1. Indemnification.**

Explanation of changes: This section has been amended to reflect legal recommendation.

If approved, will read: Every Director, officer, staff member, and Member Organization of the OIA, past or present, shall be indemnified and held harmless by the OIA against all liabilities incurred as a result of the performance of their duties.

Specifically excepted are cases where the person(s) are adjudged guilty of a criminal act, or in the instance of gross negligence or intentional misconduct in the performance of the duties of the office. This includes attorney fees reasonably incurred or imposed upon such persons in connection with any proceeding, whether civil, criminal, administrative or investigative to the fullest extent authorized by the laws of the state of Illinois. This includes instances where such person(s) may be made a party, or in which such person(s) may become involved, by reason of such persons being or having been a Director, officer, staff person, Member, or agent to the OIA. Also included are instances where such person(s) are included in a settlement, whether or not such person(s) are a Director, officer, Member Organization, or staff member at the time such expenses are incurred. ~~Specifically excepted are cases where the person(s) are adjudged guilty of a criminal act, or in the instance of gross negligence or intentional misconduct in the performance of the duties of the office.~~

Proposed OIA Dues Increase for 2017

Background

The OIA Board of Directors charged the Governance committee with developing proposals for a dues increase for OIA members. The last dues increase was implemented in 2010.

The proposal was presented at the 2015 Montreal AGM and will be voted on at the 2016 Anaheim AGM, to take effect with the 2017 dues cycle. Membership as of 1 March is 10 Full, 8 Associate, and 61 Partner members. All calculations are based on these numbers and in U.S. dollars.

It is recommended that the dues structure be reviewed by the Governance Committee every two years to ensure there is not a large increase every five (5) or more years for membership.

Policies related to Membership Dues

Bylaws Article III, Membership, Section 6. Membership Dues.

Membership dues will be established by the Board. The Board shall have the authority to adjust dues for any type of membership upon request of a Member Organization.

Policy and Procedures Manual, Section II. Membership

(g) Membership Dues establishment – how, when, etc. (Article III, Section 6) – should include 12-18 months' notice of increase (October 2005)

Membership dues will be established by the Board (bylaws language) with ratification by 2/3's of the full voting membership at the AGM. Dues increases will go into effect at the next date due for payments after the AGM, but with a minimum of sixty (60) days notification. They shall be payable in U.S. dollars and due by March 1 for the current membership year (January 1 through December 31).

Membership Category	2010 Increase	Current Dues Structure	FY2015 Dues	YTD 2016 Dues	Proposed Dues Increase	Projected Dues
Full (10)	\$500 + \$2/ member → \$500 + \$3/ member	\$500 + \$3/member (capped at \$25,000)	\$60,315	\$60,790	\$500 + \$4/ member (increase of \$1 per member – capped at \$25,000)	\$70,804
Associate (8)	\$500 → \$750 flat fee	\$750 flat rate	\$4,500	\$7,500	\$900 (increase of \$150)	\$7,200
Partner (64)	\$300 → \$500 flat fee	\$500 flat rate	\$25,355	\$22,600	\$650 (increase of \$150)	\$41,600
Totals			\$90,170	\$90,890		\$119,604
% increase over 2015 dues	32.64% increase from 2010 dues structure to 2017 proposed dues structure					

Proposed OIA Dues Increase for 2017

Full Membership Breakdown

Full Member Organisations	2016 Number of Members 2016 Reported	FY2015	Proposed Dues Increase
AOA	47,156	\$25,000 (capped)	\$25,000 (capped)
OA	1,480	\$5,108	\$6,420
iO	3,374	\$10,622	\$13,996
DAAO	750	\$2,750	\$3,500
DGOM	500	\$2,000	\$2,500
FSO/SVO	730	\$2,690	\$3,420
ODFS	1,075	\$3,725	\$4,800
ONZ	171	\$1,013	\$1,184
SAGOM	38	\$614	\$652
VOD	2,208	\$7,124	\$9,332
Totals	57,482	\$60,646	\$70,804



Osteopathic International Alliance - 142 E. Ontario St., Chicago, IL 60611 USA

Board Members:

Dr Jane Carreiro, Chair
Mr Charles Hunt, Vice-Chair
Dr William Burke, Secretary-Treasurer
Ms Ana Paula Ferreira
Dr John Gimpel
Mr Stephen Hartshorn
Mr Antony Nicholas
Dr Karen Nichols
Dr Alain Wurtz

**OIA Annual General Meeting
18 September 2016
American Osteopathic Association, Chicago, IL, USA**

FULL Member Voting Ballot

Organisation: <NAME HERE>

Ratification of the OIA dues change

- I **APPROVE** the OIA dues change
- I **DO NOT APPROVE** the OIA dues change

The Board of Directors has voted to propose a membership dues increase, which, if approved by the voting members, would take effect with the 2017 dues cycle.

The Board recommends:

Full Member Organisations –

Increase from US \$500 + \$3/member (capped at US \$25,000)
To US \$500 + \$4/member (capped at US \$25,000)

Associate Member Organisations –

Increase from US \$750 flat fee
To US \$900 flat fee (\$150 increase)

Partner Member Organisations –

Increase from US \$500 flat fee
To US \$650 flat fee (\$150 increase)

OSTEOPATHIC INTERNATIONAL ALLIANCE

2016 BOARD OF DIRECTORS CANDIDATES' FORUM

In accordance with the OIA bylaws, the Board Chair has appointed a four-person Nominations Sub-committee to carry out the next elections to the Board of Directors. The committee members are: Dr Karen Nichols, Chair; Dr Alain Wurtz; Mr Tim Walker; Ms Chantale Bertrand. **It is the charge of this committee to oversee the nomination process, vet the applications and report to the Board.**

The Full membership will vote on two (2) seats – with one (1) additional allocated seat – at the Anaheim, California AGM on Sunday, 18 September 2016. The allocated seat, reserved for the largest Full member osteopath organisation, will be filled by that organisation's designee, according to the bylaws.

The current OIA Full member organisations and their total votes are:

American Osteopathic Association (AOA) – 7 Votes
Institute of Osteopathy (iO) – 3 votes
Osteopathic Physicians of France – Le Syndicat (ODFS) – 2 Votes
Osteopaths New Zealand (ONZ) – 2 Votes
Osteopathy Australia (OA) – 2 Votes

2 Votes shared between the Swiss Delegation:
Swiss Federation of Osteopaths (FSO-SVO)
Swiss Organisation of Osteopathic Physicians (SAGOM)

3 Votes shared among German Delegation:
German-American Academy of Osteopathy (DAAO)
German Association for Osteopathic Medicine (DGOM)
German Osteopathic Association (VOD)

The total votes stand at 21, with no delegation holding more than 33%.

The three (3) Board positions that are up for nomination in September are:

1. Ana Paula Ferreira, (BR), nominated by the General Osteopathic Council (GOsC), Partner Member, completing her first term
2. Stephen Hartshorn (UK), **allocated seat**, nominated by the Institute of Osteopathy (iO), completing his first term
3. Dr Alain Wurtz, (FR), nominated by the Osteos de France Syndicat (ODFS), completing his first term

The allocated seat, reserved for the largest Full member osteopath organisation, will be filled by that organisation's designee, according to the bylaws; therefore two open positions will be filled by the nominees outlined on the following page.

To summarise the activities for Sunday, 18 September 2016, there will be one (1) allocated seat filled by the largest osteopath organisation and the election of two (2) representatives from the list of nominees collected by the Nominations Sub-committee.

Qualification Guidelines

Bylaws Excerpt:

Article V – Board of Directors – Section 3. Number, Term, and Qualifications.

Two (2) seats on the Board shall be allocated for the nominees of the osteopathic physician or osteopath organisation with the greatest number of members, and one (1) seat on the Board shall be allocated for the nominee of the organisation with the greatest number of members from the other stream of the profession.

Six (6) further seats on the Board will be filled by election at the AGM. No less than six (6) members of the Board shall hold a qualification that makes them eligible to practice as an osteopath or osteopathic physician.

Terms of office for all Directors are three (3) years. All Directors are eligible for re-election or reappointment to the Board but cannot serve more than two (2) terms in succession.

Each Director shall continue to hold office until his or her successor has been elected or appointed.

Board of Director List of Competencies

Every potential Board candidate, who will be a member of an OIA member organisation or lay person, must maintain a high ethical standard in representing and serving the OIA and the international osteopathic community, possess high integrity, and uphold professional conduct. In addition, the person must meet the following criteria:

1. Enthusiasm and willingness to work and provide leadership for the OIA.
2. Expertise in the osteopathic profession.
3. Knowledge and support of OIA programs.
4. Ability to help build consensus and be a team player.
5. Experience working productively with the OIA staff.
6. Understanding of commitment required:
 - a. Understanding of time commitments and support of employer, family, etc...of the necessary time commitments.
 - b. Consider the OIA one of your priority volunteer activities.
 - c. Any perceived or potential conflict of interest identified and plans made to resolve if necessary.
7. Previous membership on an OIA committee, sub-committee or task force (recommended but not required)
8. Expertise in the following areas would be helpful to add value to the OIA Board:
 - a. International, multinational or global experience.
 - b. Membership or knowledge of similar organisations.
 - c. Experience with strategic planning.
 - d. Experience in the osteopathic academic community.
 - e. Demonstrate the capacity to innovate and assess adequacy of resources to implement plans.
 - f. Evaluate plans based on realistic assessments of the future.

The individual nominated must take an active role and contribute to the continuing growth and success of the OIA.

A nominee should be a lay person or representative from a member organisation who can uphold the above criteria.

According to the bylaws, the list of nominees will be sent out to all member organisations by 20 July 2016. Additional instructions regarding the voting process will be sent under separate cover, along with the options for voting by proxy and the designation of the official delegates from the voting member organisations.

The following are the candidates' applications and supporting documentation, in alphabetical order, submitted to the Nomination Sub-committee and approved by the Board of Directors.



Candidate Information: Ana Paula Antunes Ferreira

Nominating Organisation: General Osteopathic Council

How the Candidate Meets the Competencies: Ana Paula Ferreira has served on the OIA Board for the past three years and, prior to that, has been an active participant in the OIA's conferences for a number of years.

As well as her clinical experience as an osteopath she has been at the forefront of efforts within Brazil to improve education and training for osteopaths, to obtain government recognition and to promote osteopathy to the Brazilian public. I believe that she brings enthusiasm and commitment to the work of the OIA, along with a strong personal understanding of the challenges faced by osteopaths in countries where the profession is not yet recognised. To the best of my knowledge, she has been an active member of the Board of Directors and has demonstrated that she is able and willing to meet the time commitment and other requirements of Board membership.

Candidate is a Member of the Following Organization: Registro Brasileiro dos Osteopatas (RbrO)

Candidate's Reason for Standing: I have enjoyed working on behalf of the osteopathic international profession over the past three years as a member of the OIA Board of Directors and therefore am interested in continuing to serve on the OIA Board for a second term. As a board member of OIA, I would like to contribute directing our efforts towards the countries where the profession is not already established or regulated, to advocate for the osteopathic profession and the unification of our profession. It would be a pleasure to continue serving the OIA in order to advocate the philosophy and practice of osteopathic medicine and osteopathy throughout the world.

Summary CV:

- Ana Paula A. Ferreira is an osteopath that graduated from the Instituto Brasileiro de Osteopatia – IBO and registered on Registro Brasileiro dos Osteopatas – RBrO in 2002.
- She works in private practice in Rio de Janeiro and as a teacher of osteopathic training since 2003.
- Ana Paula has developed numerous new subject curricula and reviewed many exciting modules of the training program of IBO.
- She has worked as a volunteer from 1998 to 2004 at the first public osteopathic outpatient clinic at Rio de Janeiro.
- Ana Paula is the past chair of the Registro Brasileiro dos Osteopatas - RBrO that is leading the regulation process of osteopathy as a profession in Brazil. She has been serving RBrO since 2007.
- Ana Paula was part of the IBO Board from 2009 to 2013.
- In 2015 Ana Paula obtained a Master Degree in UNISUAM RJ and she is part of the team developing palpatory research on Pedro Ernesto University Hospital/ UERJ in Rio de Janeiro. She is an international affiliated member of the American Academy of Osteopathy.



Candidate Information: Stephen Hartshorn

Nominating Organisation: Institute of Osteopathy (allocated seat)

How the Candidate Meets the Competencies: Stephen is an experienced osteopath, with extensive experience of serving on the Institute's Council and Audit Committee, most recently as President and Immediate Past President. He has experience of the international osteopathic market through representing the iO at the European Federation of Osteopaths (EFO). He has also completed a term on the OIA Board, and has the commitment and dedication to serve another term with the OIA.

Candidate is a Member of the Following Organization: Institute of Osteopathy

Candidate's Reason for Standing: Stephen has a wealth of experience gained within complex political organisations, where he has been responsible for the delivery of multi-million pound programmes for international organisations and the UK Government. He believes that he can bring this corporate experience to the development and promotion of osteopathy on a global platform and is committed to the view that osteopathy has an increasingly important role to play in the global health economy where a growing percentage of the world's health burden is taken up with chronic disease.

Summary CV:

- Graduated from the College of Osteopaths in 2007 and now runs a successful osteopathic practice in Swansea
- Before his osteopathic training, Stephen held senior roles in both the public and private sectors, and his experience working with an NHS Trust has given him a thorough understanding of the various dimensions of health care delivery and its impact on patients, which has subsequently been underpinned by his experience as a clinician
- Stephen was elected as President of the British Osteopathic Association in 2013, now the Institute of Osteopathy
- Stephen has worked as a Senior University Tutor where he was part of a small team responsible for the development a new Master's Degree in Osteopathy and works for the Quality Assurance Agency with the responsibility to help ensure the standards of osteopathic education in the UK



Candidate Information: Dr. Sabine Léglise

Nominating Organisation: Osteos de France

How the Candidate Meets the Competencies: Sabine Léglise is both a medical doctor and an osteopathic doctor and knows the efficiency of osteopathy and the benefits it can give people in general, and patients when they are ill. She has been an osteopath since 2003 and has constantly studied since then to keep getting better. She has been a member of Osteos de France since 2003 and has been assistant general secretary of the organization since 2010, and general secretary since 2013. She likes to be involved and help others. She was part of the commission that regulated the program of the schools of osteopathy in France in 2013/2014 with other osteopathic practitioners and Ministry of Health representatives. She was appointed a member of the Commission Nationale d'Agrement (Approval Committee for French osteopathic schools) in 2014/2015 and 2015/2016 and participated in the meetings for approval of osteopathic schools, ensuring that they comply with the criteria asked for by the State. She has a private practice where she practices osteopathy, and has been teaching at dispensaire Hahneman. She has also been a member of the Osteopathic Cranial Academy since 2008; has trained as a table trainer there and teaches at the Introductory Cranial Course in France, under the supervision of the OCA and their representatives in France for the course. She gives lectures, helps the students at the tables for the practicals and translates the English lectures in French. Sabine Léglise is interacting with French osteopaths, whether they are originally MDs, physiotherapists or DOs (in France, there is three paths to become osteopaths). She speaks English very well. She is friendly and outgoing and is a good candidate for the board of OIA.

Candidate is a Member of the Following Organization: Osteos de France

Candidate's Reason for Standing: I would like to help promote osteopathy as an important contribution that really helps people to stay in good health, and helps to treat them, by itself or with other therapeutic means. I would like osteopathy to be better recognized in all its capacities to restore homeostasis and to cure patients in every country. I believe osteopathy has a lot to offer, and has to be taught to more people, so that more patients have access to it. I would like to be part of an organization that helps towards these goals. I work in my own practice so I can choose my hours of work, and would be free to attend all the meetings required by the OIA.

Summary CV:

- Born 16 August 1958 in Paris, France
- Medical Doctor in 1988, Orthopaedic Surgeon until 2003
- Doctor of Osteopathy in 2003
- Works in a private practice in Paris as an osteopath since 2003
- Member of Ostéos de France since 2003
- Assistant general secretary of Ostéos de France 2010/2013, then general secretary 2013 until now
- Member of the French committee for the new programs of osteopathic schools (2013/2014)
- Member of the Commission Nationale d'Agrement for osteopathic schools (at the French Ministry of Health)
- Member of the Osteopathic Cranial Academy (USA) since 2008
- Table Trainer at the OCA since 2011, lecturer at Introductory Cranial Course in France since 2012
- Translator for the American lecturers at the ICC in France since 2012
- Languages spoken: French and English
- Hobbies: Hiking, Ballet



Candidate Information: Frank Mueller MD; DO-DAAO

Nominating Organisation: German American Academy of Osteopathy (DAAO)

How the Candidate Meets the Competencies: I have known Frank Mueller for decades as a highly professional physician, teacher and member of the DAAO Board, as well as a person of integrity and great social skills. As Vice-President of the DAAO, he is responsible for the foreign relationships in our organization. He represents, with this position, the largest european organization of osteopathic physicians. As a member of the teaching team of the DAAO, he spreads osteopathic philosophy and behavior among the physician community in Germany and is an extremely active part in the process of optimizing medical management of our patients. With his attitude and skills, Frank Mueller is an enrichment for the osteopathic movement.

Candidate is a Member of the Following Organization: German American Academy of Osteopathy

Candidate's Reason for Standing: I love the contact to international DO's and have learned a lot from DO's from different countries (US, England; France; Belgium; Norway; Germany etc.). I enjoy working with osteopathic colleagues around the world, for example at the EROP, and developing organizations like the umbrella organization of the osteopathic physician organizations in Germany (BDOAE). I would like to give back something to the osteopathic world and offer my help to develop this organization.

Summary CV:

- Born: May 18 1967;
- Board Certified (German Chamber of Physicians):
 - Orthopedic Surgery;
 - Manual Medicine;
 - Acupuncture;
 - Sports medicine;
 - Physical Therapy
 - Emergency Care
 - Psychosomatic interventions
- Certified in Osteopathy by DAAO and EROP; in Private Practice since 2003 (Office for Orthopedics and Osteopathy);
- Vice-President of the German-American-Academy of Osteopathy (DAAO);
- Secretary of the professional organization of German osteopathic physician organizations (BDOAE); Vice-Chair of the Member Relations Committee OIA.
- From 2012, I have worked with the leaders of the other German osteopathic physician organizations in the foundation process of the umbrella organization and became a member of the board of the BDOAE.
- Since 2012, I am the delegate of my organization for the annual meetings of the OIA. Since the same year, I am the delegate of the DAAO for the European Register of Osteopathic Physicians for the half annual meetings of osteopathic physician organizations from all over Europe and have helped to develop future strategies in this international collaboration.



Candidate Information: Philippe Sterlingot

Nominating Organisation: Forum for Osteopathic Regulation in Europe (FORE)

How the Candidate Meets the Competencies: 1. *Enthusiasm and willingness to work and provide leadership for the OIA.* (After five years working hard to achieve French osteopathic education reform and the recently approved European Standard on Osteopathic HealthCare provision (developed in collaboration with the European Committee for Standardisation), it is the right time for me to become more involved in osteopathic international affairs and I feel I have much to contribute).

2. *Expertise in the osteopathic profession.* (20 years' practising experience, 14 years serving as Chair of one of the main French osteopathic professional organizations, 11 years' international osteopathic affairs experience, vice-chair of FORE since 2015 has all given me a wide overview of the status and context of the osteopathic profession across Europe and internationally. In addition, as the official representative of osteopathy to the French Government, I have written a number of supporting documents, based on the scientific, political and legal perspectives of the profession.

3. *Knowledge and support of OIA programs.* (The OIA strategic plan 2014-2016 emphasizes a vision which puts osteopathy and patient understanding at the forefront of future healthcare. I am a tireless supporter of the idea that the osteopathic approach 'understands' how a person functions systemically, which is quite different to conventional medicine. This represents a real shift in the way healthcare is delivered. I am completely in line with this vision and position of osteopathy and osteopathic medicine in healthcare, and this is one of the reasons why the SFDO actively encouraged the osteopathic profession in France to take part in the last OIA survey for Osteopathic global report).

4. *Ability to help build consensus and be a team player.* (For the last 14 years I have managed the SFDO Board of Directors and a team of appointed staff, and have wide experience of building consensus. This ability to find compromises is one of the main reasons why the French Government moved from its initial opposition to the European Standard on Osteopathic Healthcare Provision, to voting in favour of approval).

5. *Experience working productively with the OIA staff.* (The SFDO has experience of working productively with the OIA, having hosted the OIA's annual meeting in Paris, 2012).

6. *Understanding of commitment required.*

- As the Chair of an organization, I am used to working 80 to 100 days a year to serve my organization and I share equally my time between my practice and my position as a Chair. Considering this, and with the agreement of both family and colleagues, I am able to give my time to the work of the OIA
- Consider the OIA one of your priority volunteer activities. (The OIA is likely to become one of my priority volunteer activities).
- Any perceived or potential conflict of interest identified and plans made to resolve if necessary. (I am neither an owner nor a teacher in any osteopathic school; consequently I have no private interests to declare. I recently signed up to a public non interest declaration for the French Ministry of Health in order to join the schools assessment committee (see below in my CV).

7. *Previous membership on an OIA committee, sub-committee or task force* (recommended but not required): N/A.

8. *Expertise in the following areas would be helpful to add value to the OIA Board.* (As Chair of the SFDO, with appointed staff and a Board of Directors, as vice-chair on FORE and one of the main actors of French osteopathic regulation, I have developed skills and expertise to be able to develop and evaluate strategic plans from a political and legal perspective. I also have solid experience in working very closely with the academic community).

Candidate is a Member of the Following Organization: Syndicat Français Des Ostéopathes

Candidate's Reason for Standing: Since the creation of the Osteopathic International Alliance, I have been a keen supporter of its mission and goals. The way the OIA has been developed and is currently organized – establishing two main streams in worldwide osteopathy – reflects the situation in France where I have always worked hard to manage good, friendly and constructive relationships with French osteopathic physician colleagues. In this way, we have been able to manage an efficient and powerful dialogue with representatives of French osteopathic physicians to achieve the recent reforms to osteopathic education. For example, (<http://www.osteopathe-syndicat.fr/actualite-osteopathe-du-sfdo/item/416-reform-of-osteopathic-training-in-france.html>). This is also one of the reasons why I have been trying to achieve SFDO full membership of the OIA since 2008, which unfortunately to date has not been possible. Despite this, I do hope my contribution would be of value to the OIA Board of Directors, if I were fortunate enough to be elected.

Summary CV:

- Graduated in Biology 1984 (Diplôme d'Etudes Universitaires Générales), in Physiotherapy 1987
- Graduated in Osteopathy 1996 (Collège International d'Ostéopathie – CIDO Saint-Etienne),
- Master in laws 2007 (Droit de la santé et éthique, Université de Droit et Sciences Politiques de Rennes I)
- Member of American Academy of Osteopathy since 2003
- Member of the Osteopathic Cranial Academy since 2011
- Osteopathic private practice in Nantes, France, since July 1995
- Representative of French Osteopaths on FORE since 2006
- Vice-Chair of FORE since 2015
- Current chair of SFDO since 2002, representative of French Osteopaths to the French authorities and closely involved in the whole process of osteopathic recognition and regulation in France
- Current and past member of the French schools accreditation committee of the French Government
- Author of a survey on behalf of the French Government about the comparison between qualification level of physicians, physiotherapists and osteopaths in the European Union (2010)
- Participation in development of WHO benchmarks for training in Osteopathy (2010)
- Participation and head of French delegation for the European Standard on Osteopathic Healthcare Provision (Technical Committee CEN/414)
- Contributor and co-writer of “Devenir Ostéopathe, Agir avec Compétence” (SNESO editions, Saint Etienne, mai 2012, ISBN 978-2-9542008-0-3), under the supervision of Jacques Tardif, Sherbrooke University Professor



2016 Anaheim Voting Ballot Overview

Current Board members (terms not expiring this year):

- Jane Carreiro, DO (US)[°] Chair, Nominated by the AAO (Partner Member)
- Charles Hunt, (UK)[°] nominated by the Registro Brasileiro dos Osteopatas (RBrO) (Associate member)
- William Burke DO (US)^{*°} nominated by the AOA (Full member-allocated seat)
- John Gimpel, DO (US) nominated by the National Board of Osteopathic Medical Examiners (NBOME) (Partner Member)
- Karen Nichols, DO (US)^{*°} nominated by AOA (Full Member), allocated seat
- Antony Nicholas, DO (AU) nominated by the General Osteopathic Council (GOsC) (Partner member)

Board Members Terms Expiring:

- Stephen Hartshorn, DO (UK)^{*}, nominated by Institute of Osteopathy (iO) (Full Member)
- Ana Paula Ferreira, DO (BR), nominated by the GOsC (Partner Member)
- Alain Wurtz MD, DO (FR), nominated by the Ostéos de France/Syndicate (Full member)

Nominees on the Ballot:

- Ana Paula Ferreira, DO (BR) nominated by the General Osteopathic Council (GOsC) (Partner Member)
- Sabine Léglise, MD, DO (FR), nominated by Osteos de France Syndicat (ODFS) (Full Member)
- Frank Mueller MD DO-DAAO (DE), nominated by the German American Academy of Osteopathy (DAAO) (Full Member)
- Philippe Sterlingot, DO (FR), nominated by Forum for Osteopathic Regulation in Europe (FORE) (Partner Member)

Allocated Seat:

- Stephen Hartshorn, DO (UK)^{*}, nominated by Institute of Osteopathy (iO) (Full Member)

* Indicates bylaw-allocated seat. Two seats allocated for the osteopathic physician or osteopath organisation with the greatest number of members, (currently AOA); one seat allocated for the organisation with the greatest number of members from the other stream of the profession (currently iO).

[°] Indicates directors in their second consecutive term on the Board

Anaheim Election Procedure:

Mr Hartshorn will maintain the iO allocated seat that he currently holds for a second term, according to the bylaws. The remaining seats will then be filled by the election of two (2) representatives of the four (4) remaining candidates.

Voting Procedure:

- Each delegation will be given one ballot for each of their allotted votes
- Each delegation will check two names on each ballot
- There can be a total of 21 votes for the open seats on the Board. The candidates who receive the largest number of votes will be elected
- In the event of a tie, a re-vote will occur until there is one clear winner



**Osteopathic International Alliance
Delegate Form
Annual General Meeting
Anaheim, California
15:00 –16:45, Sunday, 18 September 2016**

**Board of Directors Elections
Full Member Voting Ballot**

During the AGM, the Full membership will vote on **two (2) seats – with one (1) additional allocated seat** from the list of nominees collected by the Nominating committee.

The seat designated for the largest osteopath organisation (currently iO) that is up for allocation will be filled by their designee, Stephen Hartshorn (UK), according to the bylaws.

Each Full Voting Member delegate will receive the number of ballots for each vote they are entitled. Please cast your organisation's votes, **choosing two (2) of the candidates below.**

Allocated Seat:

- Stephen Hartshorn (UK)*, nominated by the iO (Full member-allocated seat)

Nominees on the Ballot – Please select two (2) candidates:

- Ana Paula Ferreira, DO (BR), nominated by the General Osteopathic Council (GOsC) (Partner Member)
- Sabine LEGLISE, MD, DO (FR) nominated by Osteos de France (ODFS) (Full Member)
- Frank Mueller, MD, DO (DE) nominated by the German American Academy of Osteopathy (DAAO) (Full member)
- Philippe Sterlingot, DO (FR) nominated by the Forum for Osteopathic Regulation in Europe (FORE) (Partner Member)

Dear Colleagues,

It has been over ten years since the concept of an international organization representing the global osteopathic profession was first explored. The OIA has evolved since its inception and with the assistance and guidance of individuals such as yourself, there has been significant progress on many of the Alliance's early goals and strategic initiatives. We have also had many changes in staffing and support, and much of the collective memory of the alliance has been lost.

With that in mind, the OIA Board of Directors recently met to discuss the future of the Alliance and the next phase in our growth and development. After many thoughtful discussions, we arrived at the point reflected in the new vision, mission and strategic plan. We will be sharing this with all our members for feedback but prior to that we would very much like your input as a leader in the global osteopathic profession and Past Chair of the OIA Board.

We appreciate any feedback you can provide and would like to have your comments/queries/suggestions by 4 April 2016.

Again thank you for your time, commitment and support to the global osteopathic profession.

Sincerely,



Jane

Jane E. Carreiro, DO
Chair, OIA Board of Directors



OIA Strategic Plan Framework 2017-2019

Vision – Every person worldwide has access to high quality osteopathic healthcare.

Mission – To encourage systems of education and regulation which will ensure high standards for safe and effective health care from osteopaths and osteopathic physicians.

Strategic Initiatives

Access to Care

The OIA will facilitate patient choice by:

- Informing and engaging national and international healthcare authorities to provide access and eliminate barriers to osteopathic care for their citizens
- Providing responsible and transparent public communication about osteopathy and osteopathic medicine

Capacity to Serve

The OIA supports global collaboration and commitment to osteopathic:

- Professional organization development and improvement
- High quality educational standards and delivery
- Research to inform best practices
- Legislative recognition
- Standards and regulation distinct to the profession

The OIA Core Values:

- *Uphold the stewardship of osteopathic philosophy and practice*
- *Acknowledge and respect both streams of osteopathic healthcare*
- *Encourage collaboration*
- *Uphold transparency and integrity*
- *Embrace altruism and person-centeredness*
- *Commit to good governance and accountability to ensure organizational sustainability*

#1



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, March 31, 2016 11:16:39 PM
Last Modified: Thursday, March 31, 2016 11:22:55 PM
Time Spent: 00:06:16
IP Address: 80.187.97.21

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

- | | |
|---|----------------|
| The OIA Vision Statement: Every person worldwide has access to high quality osteopathic healthcare. | Strongly Agree |
| The OIA Mission: To encourage systems of education and regulation which will ensure high standards for safe and effective health care from osteopaths and osteopathic physicians. | Agree |

Q2: The Board also developed OIA Core Values. Please rate your level of agreement with the following statements - The OIA Values

- | | |
|--|----------------|
| Uphold the stewardship of osteopathic philosophy and practice | Strongly Agree |
| Acknowledge and respect both streams of osteopathic healthcare | Strongly Agree |
| Encourage collaboration | Strongly Agree |
| Uphold transparency and integrity | Strongly Agree |
| Embrace altruism and person-centeredness | Strongly Agree |
| Commit to good governance and accountability to ensure organizational sustainability | Agree |

Q3: The OIA has selected two primary areas of strategic focus for 2017-19. These areas are: Access to Care and Capacity to Serve. Please rate your level of agreement with the following statements under Access to Care. The OIA will facilitate patient choice by:

- | | |
|---|----------------|
| Informing and engaging national and international healthcare authorities to provide access and eliminate barriers to osteopathic care for their citizens. | Agree |
| Providing responsible and transparent public communication about osteopathy and osteopathic medicine. | Strongly Agree |

OIA Strategic Planning Feedback

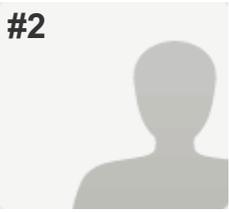
Q4: Please rate your level of agreement with the following statements under Capacity to Serve. The OIA supports global collaboration and commitment to osteopathic:

Professional organization development and improvement	Strongly Agree
High quality educational standards and delivery	Strongly Agree
Research to inform best practices	Strongly Agree
Legislative recognition	Strongly Agree
Standards and regulation distinct to the profession	Strongly Agree

Q5: Comments and/or concerns:

I miss best practice as one of the big shoes in Osteopathic care. Only OIA can work in this area. Best practice should be coordinated with WHO

#2



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, April 06, 2016 7:32:02 PM
Last Modified: Wednesday, April 06, 2016 7:40:31 PM
Time Spent: 00:08:29
IP Address: 125.237.150.25

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

- | | |
|---|-------|
| The OIA Vision Statement: Every person worldwide has access to high quality osteopathic healthcare. | Agree |
| The OIA Mission: To encourage systems of education and regulation which will ensure high standards for safe and effective health care from osteopaths and osteopathic physicians. | Agree |

Q2: The Board also developed OIA Core Values. Please rate your level of agreement with the following statements - The OIA Values

- | | |
|--|----------------|
| Uphold the stewardship of osteopathic philosophy and practice | Strongly Agree |
| Acknowledge and respect both streams of osteopathic healthcare | Strongly Agree |
| Encourage collaboration | Strongly Agree |
| Uphold transparency and integrity | Strongly Agree |
| Embrace altruism and person-centeredness | Strongly Agree |
| Commit to good governance and accountability to ensure organizational sustainability | Strongly Agree |

Q3: The OIA has selected two primary areas of strategic focus for 2017-19. These areas are: Access to Care and Capacity to Serve. Please rate your level of agreement with the following statements under Access to Care. The OIA will facilitate patient choice by:

- | | |
|---|----------------|
| Informing and engaging national and international healthcare authorities to provide access and eliminate barriers to osteopathic care for their citizens. | Strongly Agree |
| Providing responsible and transparent public communication about osteopathy and osteopathic medicine. | Strongly Agree |

OIA Strategic Planning Feedback

Q4: Please rate your level of agreement with the following statements under Capacity to Serve. The OIA supports global collaboration and commitment to osteopathic:

Professional organization development and improvement	Strongly Agree
High quality educational standards and delivery	Strongly Agree
Research to inform best practices	Strongly Agree
Legislative recongition	Strongly Agree
Standards and regulation distinct to the profession	Strongly Agree

Q5: Comments and/or concerns:

I have two comments which may actually be concerns - I'll leave you to decide.

First, legislation has not always proved to be an undiluted 'good thing'; i believe it's a worthwhile strategic objective, but also that legislation brings more consistent and tangible benefits when it comes at the right time, and is well structured. Second, the statements above make several references to standards. I note that these are standards with a small 's' rather than 'Standards'.

Again, development, implementation and monitoring of Standards is onerous and resource hungry, especially for a small and growing profession facing many challenges. I support the principle but encourage a pragmatic approach. I'm also concerned that the OIA itself is not 'sucked into' a role that involves developing and applying standards across several national boundaries.

Otherwise the statements look appropriate.

Thanks for asking.

#3



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, April 18, 2016 8:57:57 PM
Last Modified: Monday, April 18, 2016 9:01:38 PM
Time Spent: 00:03:41
IP Address: 58.172.66.85

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

The OIA Vision Statement: Every person worldwide has access to high quality osteopathic healthcare. Strongly Agree

The OIA Mission: To encourage systems of education and regulation which will ensure high standards for safe and effective health care from osteopaths and osteopathic physicians. Strongly Agree

Q2: The Board also developed OIA Core Values. Please rate your level of agreement with the following statements - The OIA Values

Uphold the stewardship of osteopathic philosophy and practice Strongly Agree

Acknowledge and respect both streams of osteopathic healthcare Strongly Agree

Encourage collaboration Strongly Agree

Uphold transparency and integrity Strongly Agree

Embrace altruism and person-centeredness Strongly Agree

Commit to good governance and accountability to ensure organizational sustainability Strongly Agree

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OIA Strategic Planning Feedback

Q4: Please rate your level of agreement with the following statements under Capacity to Serve. The OIA supports global collaboration and commitment to osteopathic:

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High quality educational standards and delivery	Strongly Agree
Research to inform best practices	Strongly Agree
Legislative recognition	Strongly Agree
Standards and regulation distinct to the profession	Strongly Agree

Q5: Comments and/or concerns:

This a a strong leadership move to review these foundations of the organisation. The whole process will need to be well presented and explained to the membership in order to maintain relevance for existing members, while attracting new members.

#4



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, June 08, 2016 2:05:50 PM
Last Modified: Wednesday, June 08, 2016 2:06:48 PM
Time Spent: 00:00:57
IP Address: 86.67.126.73

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

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OIA Strategic Planning Feedback

Q4: Please rate your level of agreement with the following statements under Capacity to Serve. The OIA supports global collaboration and commitment to osteopathic:

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High quality educational standards and delivery	Strongly Agree
Research to inform best practices	Strongly Agree
Legislative recognition	Strongly Agree
Standards and regulation distinct to the profession	Strongly Agree

Q5: Comments and/or concerns:

Respondent skipped this question

#5



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Sunday, July 17, 2016 2:21:39 AM
Last Modified: Sunday, July 17, 2016 2:23:31 AM
Time Spent: 00:01:52
IP Address: 80.145.7.121

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

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OIA Strategic Planning Feedback

Q4: Please rate your level of agreement with the following statements under Capacity to Serve. The OIA supports global collaboration and commitment to osteopathic:

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High quality educational standards and delivery	Strongly Agree
Research to inform best practices	Strongly Agree
Legislative recognition	Strongly Agree
Standards and regulation distinct to the profession	Strongly Agree

Q5: Comments and/or concerns:

Respondent skipped this question

#6



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, July 21, 2016 1:15:36 AM
Last Modified: Thursday, July 21, 2016 3:51:23 AM
Time Spent: 02:35:47
IP Address: 31.38.174.137

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

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Q2: The Board also developed OIA Core Values. Please rate your level of agreement with the following statements - The OIA Values

Acknowledge and respect both streams of osteopathic healthcare Strongly Agree

Encourage collaboration Agree

Uphold transparency and integrity Agree

Embrace altruism and person-centeredness Agree

Commit to good governance and accountability to ensure organizational sustainability Agree

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OIA Strategic Planning Feedback

Q4: Please rate your level of agreement with the following statements under Capacity to Serve. The OIA supports global collaboration and commitment to osteopathic:

Professional organization development and improvement	Agree
High quality educational standards and delivery	Strongly Agree
Research to inform best practices	Agree
Legislative recognition	Strongly Agree
Standards and regulation distinct to the profession	Disagree

Q5: Comments and/or concerns:

Respondent skipped this question

#7



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, July 21, 2016 6:18:28 AM
Last Modified: Thursday, July 21, 2016 6:22:16 AM
Time Spent: 00:03:48
IP Address: 24.201.112.207

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

- | | |
|--|----------------|
| The OIA Vision Statement:Every person worldwide has access to high quality osteopathic healthcare. | Agree |
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- | | |
|--|----------------|
| Uphold the stewardship of ostopathic philosophy and practice | Strongly Agree |
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| Encourage collaboration | Strongly Agree |
| Uphold transparency and integrity | Agree |
| Embrace altruism and person-centeredness | Agree |
| Commit to good governance and accountability to ensure organizational sustainability | Agree |

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- | | |
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| Informing and engaging national and international healthcare authorities to provide access and eliminate barriers to osteopathic care for their citizens. | Strongly Agree |
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OIA Strategic Planning Feedback

Q4: Please rate your level of agreement with the following statements under Capacity to Serve. The OIA supports global collaboration and commitment to osteopathic:

Professional organization development and improvement	Agree
High quality educational standards and delivery	Agree
Research to inform best practices	Disagree
Legislative recognition	Disagree
Standards and regulation distinct to the profession	Agree

Q5: Comments and/or concerns:

Respondent skipped this question

#8



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, July 21, 2016 9:39:28 AM
Last Modified: Thursday, July 21, 2016 9:41:28 AM
Time Spent: 00:01:59
IP Address: 50.174.200.166

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

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High quality educational standards and delivery	Strongly Agree
Research to inform best practices	Strongly Agree
Legislative recognition	Strongly Agree
Standards and regulation distinct to the profession	Strongly Agree

Q5: Comments and/or concerns:

Respondent skipped this question

#9



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, July 21, 2016 2:29:27 PM
Last Modified: Thursday, July 21, 2016 2:33:31 PM
Time Spent: 00:04:03
IP Address: 2.173.148.210

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

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Legislative recognition	Strongly Agree
Standards and regulation distinct to the profession	Strongly Agree

Q5: Comments and/or concerns:

after the WHO project the profession has to go into best practice for both professional streams. All the other goals are hanging on this progress

#10



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, July 28, 2016 1:57:06 PM
Last Modified: Thursday, July 28, 2016 2:33:15 PM
Time Spent: 00:36:08
IP Address: 201.43.53.121

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

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High quality educational standards and delivery	Strongly Agree
Research to inform best practices	Strongly Agree
Legislative recognition	Agree
Standards and regulation distinct to the profession	Agree

Q5: Comments and/or concerns:

Is very important: Role set the Osteopath within their competence in health systems.

#11



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Sunday, August 07, 2016 11:52:34 AM
Last Modified: Sunday, August 07, 2016 11:57:18 AM
Time Spent: 00:04:43
IP Address: 24.108.212.238

PAGE 1

Q1: The OIA Board met 7-8 March 2016 in Chicago, Illinois US. The OIA Mission and Vision were reviewed and discussed. The statements below represent the outcomes. The OIA Board is seeking feedback from OIA Past Chairs. Please rate your level of agreement with the following:

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Research to inform best practices	Strongly Agree
Legislative recognition	Strongly Agree
Standards and regulation distinct to the profession	Strongly Agree

Q5: Comments and/or concerns:

Very good on Vision. Needs more detail on how this can be actually implemented in various circumstances found amongst OIA member groups

Osteopathic International Alliance (OIA)
Annual General Meeting Minutes
Hotel Bonaventure –
Montreal Canada
25 September 2015
16:00-17:30

Full Members Present

American Osteopathic Association (AOA)–Dr John Becher, Dr William Burke, Dr Boyd Buser, Ms Adrienne White-Faines
German American Association for Osteopathy (DAAO)–Dr Frank Mueller
German Association for Osteopathic Medicine (DGOM)– Dr Bernhard Ewen
Institute of Osteopathy (iO)–Mr Maurice Cheng, Mr Stephen Hartshorn
Federation Suisse des Osteopathes (FSO-SVO)–Mr Sebastian Byrde
Medecins Osteopathes De France–Le Syndicat (ODFS)– Dr Alain Wurtz
Osteopaths New Zealand (ONZ)–Mr Jonathan Lloyd Paine, Mr Andy Gibson
Osteopathy Australia (OA)–Mr Michael Mulholland-Licht, Mr Antony Nicholas

Associate and Partner Members Present

Accademia Italiana di Medicina Osteopatica (AIMO) – Mr Marco Giardino,
American Association of Colleges of Osteopathic Medicine/Council of Student Government
Presidents (COSGP) – Student Doctor Payal Aggarwal
American Academy of Osteopathy (AAO)–Dr Jane Carreiro
American Association of Osteopathic Examiners (AAOE)–Dr Geraldine O’Shea
Australasian Osteopathic Accreditation Council (AAOC)–Mr Clive Standen
Belgian Society of Osteopaths (SBO-BVO, UP) – Mr Christain Gerard, Mr Dirk Segers,
British School of Osteopathy (BSO) – Mr Charles Hunt
Canadian Federation of Osteopaths (CFO)–Ms Gail Abernethy, Ms Chantale Bertrand
Centre Osteopathique Du Quebec (COQ)– Ms Chantal Morin
Edward Via Virginia College of Osteopathic Medicine (VCOM)-Dr Jan Willcox, Dr Barbara Walker
European Federation of Osteopaths (EFO) – Marika Jevbratt
European Registry for Osteopathic Physicians (EROP) – Mr Jean-Michel Besnard
Forum for Osteopathic Regulations in Europe (FORE)–Mr Gert-Jan Goede, Mr Philippe Sterlingot
General Osteopathic Council (GOSc)–Mr Tim Walker
Instituto Brasileiro De Osteopatia LTDA (IBO)- Ms Maria Letizia Maddaluno, Ms Natalia Salles da Rocha
Japan Osteopathic Federation (JOF)–Mr Yoshiteru Hiratsuka
Michigan State University College of Osteopathic Medicine (MSUCOM) – Dr William Strampel
National Board of Osteopathic Medical Examiners (NBOME)–Dr Wayne Carlson, Dr Mark Eastman, Dr John Gimpel
Oklahoma University College of Osteopathic Medicine (OSUCOM) – Student Doctor Cienna Lohaus
Ontario Association of Osteopathic Manual Practitioners (OAO)–Ms Kari Hope, Ms Elizabeth Leach, Ms Rhonda Foster, Ms Catherine Cabral-Marotta, Ms Nancy Spence

Ontario Federation of Osteopathic Professionals (OFOP)-Mr Jacob Brainis
Osteopathic Board of Australia (OBA)- Dr Cathy Woodward, Ms Nikole Grbin
Osteopathic Council of New Zealand (OCNZ)-Ms Emma Fairs
Osteopathie Quebec (OQ)-Mr Alain Bouchard, Ms Carole Dumais, Mr Marc Gauthier, Mr Gabriel Venne
Registro Brasileiro dos Osteopatas (RBrO)-Ms Ana Paula Antunes Ferreira
Student Osteopathic Medical Association (SOMA)-Student Doctor Alexander Smith
West Virginia School of Osteopathic Medicine (WVSOM)-Dr Robert Foster

Guests

Association FranAgaise d'OstA©opathie (FR) – Mr David Dessauge
Conseil Inerprofessional du Quebec (CA) – Mr Jean-Francois Thout
Japan Osteopathic Professionals Association (JP) – Mr A. Shimomura
National Council for Osteopathic Research (UK)-Dr Dawn Carnes
Osteopathy British Columbia (CA) – Ms Julie Brown
Registro degli Osteopati d'Italia (IT) – Mr Marco Petracca, Ms Carlile, Valentina
Southern Cross University (AU) – Mr Paul Orrock

Board Members in Attendance

Dr Jane Carreiro, Chair
Mr Charles Hunt, Vice-chair
Dr William Burke, Secretary-Treasurer
Ms Ana Paula Ferreira
Dr John Gimpel
Mr Stephen Hartshorn
Mr Michael Mulholland-Licht
Dr Alain Wurtz

Excused

Dr Karen Nichols

Staff

Ms Linda Mascheri, OIA Staff
Ms Verna Bronersky, OIA Staff

- 1 **Highlights from the Annual General Meeting**
- 2 **Chairman's Welcome**
- 3 Dr Jane Carreiro welcomed attendees and opened the meeting with introductions of the Board
- 4 members and attendees, and a brief overview of the Board composition and allocations..
- 5
- 6 **Approval of Minutes**
- 7 **The Full membership moved, seconded and unanimously approved** *the minutes from the 2014*
- 8 *London Annual General Meeting as amended. SAGOM was corrected as a Full Member.*
- 9
- 10 **IJOM Subscription:** The OIA has granted Elsevier and the International Journal of Osteopathic
- 11 Medicine (IJOM) the right to acknowledge that the journal is recognized by the OIA. It is not the

1 official journal. The OIA board is interested in collaborating with other journals that are of
2 importance to the profession. The IJOM, published by Elsevier, is offering all members of the OIA
3 individual discounted subscriptions to the journal, starting from 2015. Discounted
4 subscription (*January 2015–December 2015*): **EURO €64.00**. Members should contact the Publisher
5 with their name and billing details.

6 .
7 **Strategic Plan Update:** Mr Mulholland-Licht presented an update of the OIA's 2014-2016
8 Strategic Plan. The following OIA projects were developed as member benefits in 2015:

- 9 - Greater review of governance and financial structure
- 10 - Research Network and resources
- 11 - Expanded membership
- 12 - Additional member resources (all member resources can be found on the OIA's website,
13 including:
 - 14 o The Global Osteopathic Reports 1 & 2
 - 15 o International Osteopathic Healthcare Week materials for each member to use to
16 promote this event,
 - 17 o OIA's Speaker's Bureau where members can invite a member of the Bureau to
18 present at their meetings,
 - 19 o International Osteopathic Research Network resources to encourage continued
20 research pertaining to the profession, and
 - 21 o The OIA Twitter account where members can follow the events taking place within
22 the OIA.

23
24 Mr Mulholland-Licht emphasized the importance of embracing the two streams of the global
25 osteopathic global profession. He stressed speaking in one voice to promote excellence and
26 advocating for quality in training and practise. The Board welcomes the diverse culture of its
27 members and the range of practise within the global osteopathic profession

28 29 **OIA Membership**

30 The OIA has 79 organisational members representing 28 countries on 5 continents; 10 Full, 9
31 Associate and 60 Partner members

32 33 **New Members**

34 The following Partner members were ratified:

35 **Academia Italiana di Medicina Osteopatica (AIMO)**, Italy – February 2015

36 **Escuela Argentina de Osteopatía (EAdO)**, Argentina – March 2015

37
38 **Member Relations Committee:** Ms Ferreira, chair, reported on the following highlights of the
39 annual membership survey:

40 41 **Goals of the Member Survey:**

- 42 • to seek ways of improving communication with our members
- 43 • find out members opinion on different topics like information dissemination
- 44 • larger OIA projects
- 45 • increasing osteopathic awareness and members benefits
- 46 • report on best osteopathic practices
- 47 • report on cost effectiveness in osteopathic care

1
2 **International Osteopathic Healthcare Week:**

- 3 • 16 member organisations participated and shared their activities during the IOWH 2015
4 • Activities included: brochures, videos, podcasts, interviews, press releases, t-shirts, free
5 services and donations
6 • The OIA Member Relations Committee and Board of Directors have developed several
7 resources,i.e., poster, information cards. The activities are available at OIA website,
8 Facebook and Twitter.
9 • Publication of the OIA’s Osteopathy and Osteopathic Medicine: A Global View of Practice,
10 Patients, Education and the Contribution to Healthcare Delivery, what do you see as the
11 next big project for the OIA?
12

13 **Future IOHW Weeks:**

- 14 – 17-23 April 2016
15 – 16-22 April 2017
16 – 15-21 April 2018
17

18 **External Affairs:**

19 **World Health Organisation:** On May 19, 2015, the OIA Executive Secretary Josh Kerr,
20 Immediate Past-Chair Michael Mulholland-Licht and Dr Carreiro were invited to meet with Zhang
21 Qi, Coordinator of Traditional and Complementary Medicine (TCM) Division at the World Health
22 Organization (WHO). Dr. Zhang discussed two projects the WHO plans to develop. The first, a
23 **Global Report on Manual Therapies**, will include all internationally used modalities. Experts
24 within the TCM division will draft the document using collected data and information. Work was
25 scheduled to begin on the report in the later part of 2015 and Dr. Zhang solicited immediate input
26 from the OIA on the outline of the report and the content of the questionnaire. With Mr. Kerr’s
27 assistance, Mr. Mulholland-Licht and Dr Carreiro shared these drafts with the Board and were able
28 to provide input to the WHO before the end of May.
29

30 A second planned WHO-TCM project is a report on the safety and quality of service delivery in
31 traditional and complementary medicine. This is needed to promote safe practice standards. The
32 WHO plans to select institutions in several countries to identify challenges to quality and safety
33 assurance and describe successful responses. These will then be compiled into a checklist that can be
34 adapted and shared between countries and modalities. Mr. Mulholland-Licht and Dr Carreiro
35 identified many similarities and parallels between this planned WHO project and the timelines. The
36 proposal will then go before the appropriate WHO committee, WHO board and OIA board for
37 review. The collaboration must show mutual benefit to both groups. In the meantime, we have
38 agreed to move forward with the Global Report on Manual Therapy, which will be a comparison of
39 capabilities among professions (the OIA can also ask for contacts for this, to help lead it and to
40 provide information for Stage 2 of our Capabilities document). This global report and our Stage 2 of
41 the Competency Domains document will show collaborative work with other professions, and along
42 with our previous projects together, should move forward official relations
43
44

45 **Secretary-Treasurer’s Report**

46 Dr Burke reported the OIA is in a sound financial position with net assets of \$97,010, the Reserve
47 fund balance of \$94,632 leaving total assets of \$191,643.

1
2 **2015 Membership fees:** Currently, the OIA has collected USD \$88,925 in annual fees.
3

4 **New Business**

5 **Proposed 2017 Dues Increase for 2016 Vote by Full members**

6 OIA was initiated in 2004, incorporated in 2005. The initial dues/fees structure began in 2005 and
7 the last dues/fees increase was in 2010.
8

9 Association management experts dictate that a healthy and viable organization should keep between
10 six months and two years of operating funds in reserve in case of emergency. The OIA's newly
11 developed reserve fund currently has approximately six months operating reserves. And, OIA's
12 strategic plan calls for the organization to use money in this fund from time to time for OIA special
13 projects such as the reports undertaken to enhance collaboration with the WHO. Ballots will be
14 sent to Full members by 1 June 2016
15

16 Proposed Dues Increase for 2017:

17 Full Members: US \$500 + US \$4/member

18 *(capped at US \$25,000)*

19 Associate: US \$900 (increase of US \$150)

20 Partner: US \$650 (increase of US \$150)

21 Projected 2017 Dues \$115,778
22

23 This proposed dues increase will be presented for a vote to the membership at the 2016 AGM.
24

25 **The Importance of Succession Planning**

26 Succession planning is an essential part of risk management and good governance. It can be used to
27 build strong leadership, help a business survive the daily changes in the marketplace, and force
28 executives to review and examine the company's current goals. To ensure continuity of the OIA's
29 strategic goals, the OIA Board agreed the best succession planning for the continuity of the
30 organization and external relationships would be for the Vice-chair position to be changed to the
31 Chair-elect position. This position would be a protected position with the intent to work together
32 with the immediate past chair prior to becoming Chair. More details will be presented in the coming
33 months, and this issue will be presented for ratification by Full members in 2016.
34

35 Bylaws

- 36 • Chair, Vice-Chair and Sec/Tres terms are 2 years

37 Alternate chairmanship between an osteopath and an osteopathic physician.
38

39 **Proposed Bylaws Changes for 2016:**

- 40 - Title of Vice-Chair changed to Chair-Elect
- 41 - Chair-Elect automatically assumes Chair position
- 42 - Individual will remain in a protected seat until conclusion of his/her chairmanship. The
43 above does not include a financial impact.
- 44
- 45 • Immediate Past Chair remains on the Board as a non-voting member until the presiding
46 chair's term is completed. Financial Impact project at \$5000/year.

1 •
2 The bylaws changes will be presented to the membership for voting at the 2016 AGM.
3

4 **2016 Annual Conference and General Meeting**

5 The 2016 Conference and AGM will be co-hosted by the American Osteopathic Association in
6 conjunction with their annual convention on 18-20 September, Anaheim, California (USA). OIA's
7 Conference is scheduled for 17-19 September.
8

9 **2016 Dues Cycle**

10 The 2016 dues invoices will be sent out in November. OIA's Policy & Procedures state that
11 Full members' dues must be paid in full by 1 June to be eligible to vote in the next Annual
12 General Meeting. You can pay your dues online. At: http://wp.oialliance.org/?page_id=2081
13

14 **5 Year Reviews:** Notices for 2011 Ratified Members will begin in December 2015.
15

16 **Reports:**

17 The Board of Directors presented their annual report to the membership from November 2014
18 through December 2015
19

20 **International Osteopathic Research Network:** Mr Mulholland-Licht reported that this network
21 was created from members requests and first met at the Austin conference. The goal of this
22 network is to foster collaboration, coordination and knowledge exchange as a means to promote
23 rigorous international research efforts on osteopathic principles and practises and to promote the
24 translation of osteopathically relevant research into practise to optimize patient care.
25

26 **Conference Organising Committee:** Mr Hunt welcomed attendees. There were a total of 81
27 attendees, representing 31 organizations from 15 countries.
28

29 **2016 Anaheim Conference:** Mr Hunt invited all attendees to mark their calendars for the 2016
30 Anaheim Conference. The AGM will be held on 17 September followed by the OIA's programme
31 scheduled for 18-19 September in partnership with American Osteopathic Association. This
32 conference will focus on special interests in Geriatric osteopathy and raising student involvement.
33

34 He announced that the Committee is accepting proposals to co-host the 2017 and/or 2018
35 conferences. Host Proposals Form is posted on website under Events
36

37 **Candidates' Forum**

38 Dr Wurtz explained the election procedure, noting that Dr Burke will maintain the seat allocated to
39 the largest Full member organisation, according to the bylaws and therefore is not part of the
40 election process. The remaining seats will then be filled by the election of one (1) representative of
41 the six (6) remaining candidates. He provided the following update of the current Board members'
42 terms of office:
43
44

45 **Board member terms expiring:**

- 46 - Mr Michael Mulholland-Licht, Member-at-Large - second term, not eligible for re-election),
47 and
- 48 - Dr William Burke (US), First term, nominated by the AOA (Full member-allocated seat)

1
2 Dr William Burke (US)*, nominated by the AOA (Full member-allocated seat). Dr Burke will
3 maintain the AOA allocated seat that he currently holds for a second term, according to the bylaws.
4 The remaining seats will then be filled by the election of two (2) representatives of the six (5)
5 remaining candidates.

6
7 **Current Board members (terms not expiring this year):**

- 8 - Dr Jane Carreiro (US),
- 9 - Dr William Burke (US), nominated by the AOA (Full member – allocated seat),
- 10 - Mr Charles Hun, DO (UK), nominated by the iO (Full member) and GOsC (Partner
- 11 member),
- 12 - Ms Ana Paula Ferreira DO (BR), nominated by the GOsC (Partner member),
- 13 - Dr Alain Wurtz, DO (FR), nominated by the Osteos de France/Syndicate (Full member).

14
15 **2015 Nominees:**

- 16 • **William Burke**, (US), nominated by American Osteopathic Association (Full member)
- 17 • **Heather P. Ferrill**, (US), nominated by the American Academy of Osteopathy (AAO)
- 18 (Partner member)
- 19 • **Charles Hunt**, (UK), nominated by the Registro Brasileiro dos Osteopatas (RBrO)
- 20 (Associate Member)
- 21 • **Frank Mueller** (DE), nominated by the German Association of Osteopathic Medicine
- 22 (DGOM) (Full member)
- 23 • **Antony Nicholas**, (AU) nominated by the General Osteopathic Council (GOsC) (Partner
- 24 member)
- 25 • **Philippe Sterlingot**, (Fr), nominated by the Forum for Osteopathic Regulation in Europe
- 26 (FORE) and BVO e.V. Germany (Partner member)

27
28 **Voting:** The Full membership will vote on two (2) remaining open seats. Each seat's term is three-
29 years (3), limited to two (2) consecutive terms, which begin immediately following the OIA's Annual
30 General Meeting.

31
32 **Voting Allocation:** The current OIA Full member organisations and their total votes are:

- 33 • American Osteopathic Association (AOA) – 7 Votes
- 34 • Institute of Osteopathy (iO) – 3 votes
- 35 • Osteopathic Physicians of France – Le Syndicat (ODFS) – 2 Votes
- 36 • Osteopaths New Zealand (ONZ) – 2 Votes
- 37 • Osteopathy Australia (OA) – 2 Votes
- 38
- 39 • 2 Votes shared between the Swiss Delegation:
- 40 • Swiss Federation of Osteopaths (FSO-SVO)
- 41 • Swiss Organisation of Osteopathic Physicians (SAGOM)
- 42
- 43 • 3 Votes shared among German Delegation:
- 44 • German-American Academy of Osteopathy (DAAO)
- 45 • German Association for Osteopathic Medicine (DGOM)
- 46 • German Osteopathic Association (VOD).

1
2 **Process:** Each delegation received one ballot for each of their allotted votes. Each ballot should be
3 completed by checking 2 names for a total of 21 notes for the open seats on the Board. The
4 candidates who receive the largest number of votes will be elected. In the event of a tie, a re-vote
5 will occur until there is one clear winner.
6

7 **2015 Board Election Results**

8 Mr Antony Nicholas, CEO, Osteopathy Australia was elected to the OIA Board for a three-year
9 term, replacing Mr Michael Mulholland-Licht who completed his second term. Dr William Burke
10 was elected by acclamation by American Osteopathic Association, the largest osteopathic physician
11 member organisation.
12

13 **Outgoing Directors:** On behalf of the OIA Board, Dr Carreiro, OIA Chair, thanked Mr Michael
14 Mulholland-Licht who rotated off the Board at this meeting, and presented a plaque acknowledging
15 his years of dedication and service, not only to the OIA but to the entire osteopathic profession.
16

17 Dr Carreiro thanked the membership for its continued support of the Alliance and attendance at the
18 Montreal Conference. She acknowledged the partnership and work of the Osteopathy Quebec for
19 making this conference a success.
20

21 The 2015 Montreal Annual General Meeting was adjourned.